

1 **Proceedings of the Town of Pine Lake Board Meeting held on October 18, 2017, at 6:30 P.M., in the**  
2 **Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**

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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at  
5 [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.

6  
7 Present: Supervisors Jim Flory, Tim Oestreich, Brian Gehrig, Inge Van Kampen, Treasurer Judy Skinner  
8 and Clerk Cindy Skinner.

9 Absent: Chairman Nick Scholtes

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11 Acting Chairman Oestreich called the meeting to order at 6:30 p.m. Motion by Jim Flory to approve the  
12 agenda and chairman to move items as necessary, second by Brian Gehrig. Motion carried by voice vote.

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14 Motion by Inge Van Kampen to approve the minutes of the September 20, 2017, Town Board Meeting,  
15 second by Jim Flory. Motion carried by voice vote.

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17 Treasurer's Report by Judy Skinner. Book balance, 8/31/2017-\$743,551.35. Receipts-\$2,012.87.  
18 Disbursements-\$32,599.30. Book Balance, 9/30/2017-\$712,964.92. Peoples Checking-\$324,791.14.  
19 Peoples Money Market-\$135,636.75. Peoples CD-\$252,537.03. Bank Balance 9/30/2017-\$712,964.92.

20  
21 Library Report – Renee Tenderholt. Written report distributed to board members. Meeting held October  
22 10, 2017. Financial reports reviewed and accepted. Director Roberts reported on Wisconsin Public  
23 Library System Redesign Project and the mission to get all library systems in the state working together to  
24 provide services more efficiently. Grant funded project. Budget arbitration set for the municipalities for  
25 October 24, 2017, at 5:15 p.m. (as of board meeting, the town had not been notified). Director is  
26 beginning a wage survey. Circulation report (checkouts) for September showed Pine Lake at 1,557.  
27 Insulation work is on hold until blower test is completed after weather turns colder. The Friends of the  
28 Library will be doing a patron count by hand to check the accuracy of the door counters. Clerk asked  
29 when that would be conducted. Not sure. Annual Book & Tag sale will be October 27<sup>th</sup> & 28<sup>th</sup> by the  
30 Friends. Next meeting November 14, 2017.

31  
32 County Board Supervisor Report – Jack Sorensen. The county budget process is in progress with  
33 Administration Committee conducting reviews of every department. Director of the Oneida County  
34 Economic Development Corp. is retiring. County Board met yesterday and approved several department  
35 positions. A 35% increase in permit fees will help pay for the two additional positions for Planning and  
36 Zoning Dept. Closed session that dealt with the purchase of land in Enterprise. Explained the Townline  
37 Lake Park issue. Recent legislation opened up weekly rentals to all. Sorensen explained the process and  
38 potential conflicts due to the law change.

39  
40 Citizens Concerns. Jack Sorensen, stating not a concern, thanked the fire department.

41  
42 Contract with Summit Assessments. Discussion with Jef Muelver regarding several items the clerk had  
43 requested added or changed in contract, which most were accommodated, after explanations. Question  
44 asked regarding the completeness of records received from Accurate Appraisals, current assessor, and  
45 potential costs. Muelver explained the reason for those costs. Concern expressed that no money has  
46 been budgeted for potential costs and Mr. Muelver would be willing to bill out in the next year for budget  
47 purposes. There shouldn't be an issue with the state's 2013 mandate. Motion by Brian Gehrig to accept  
48 the contract with Summit Assessments in the amounts of 2018-\$12,540, 2019-\$12,684 and 2020-  
49 \$12,792, beginning January 1, 2018, second by Jim Flory. Motion carried by voice vote.

50  
51 Plan Commission report moved. Jack Sorensen reported that the Plan Commission had made their  
52 recommendations for the update of the Comprehensive Plan for the board to consider. To be on the  
53 November town board agenda to allow the clerk time to compose the addendum. Sorensen also  
54 commented on the survey comments received from property owners and suggested that the board look at  
55 those comments to consider changes/adjustments based on those comments.

56 Request from County Land Information Office of any need or objections by the town for any portion of the  
57 strip beyond the 33' from centerline adjoining PL-218 along Pine Lake Road – address 5485 Pine Lake  
58 Road. Discussion. Motion by Jim Flory to notify county that the town does not have any need or any  
59 objections to the strip of land adjoining PL 218, second by Brian Gehrig. Motion carried by voice vote.  
60

61 County Land Information is also interested in quit claiming 33' each side of the centerline to the Town for  
62 the \$30 cost of recording the deed. Requesting if the Town will accept a deed. Discussion. Motion by Jim  
63 Flory to accept the quit claim deed from the county and to pay the \$30 recording fee, second by Inge Van  
64 Kampen. Motion carried by voice vote.  
65

66 Highway Shop Maintenance Committee report. Inge Van Kampen reported that the committee met on  
67 October 10<sup>th</sup>. John Stevens reported to the committee – submitted list of roads shouldered, ballpark fence  
68 straightened, loader driveshaft repaired, after checking on cost of sand shed repair he rented a lift and  
69 completed the repair himself, Oak Drive ditch cleanout completed, washout repaired – Trails End Rd and  
70 River Rd, repairs made at Moonlite Bay Rd boat landing, repairs done on oldest patrol truck, stump on  
71 River Rd shaved down, address signs placed on County W. Bulldozer auction ended today. Discussion  
72 about junk left along roads and crew picking up with consensus to continue current practice. Work  
73 agreement tabled. Clerk had explained the sick days used by Biesik while off. Gehrig had reported on  
74 gravel on road from shouldering on River Road. Van Kampen - early morning start resulting in overtime  
75 due to inability to sleep should not be acceptable. After dog signs posted at ballpark, Van Kampen had a  
76 discussion with park users still allowing dogs inside fence without leashes. Apparently they thought  
77 leashes were meant for outside the park. Crew was instructed to also place signs within the fenced area  
78 to clear up the confusion. Next meeting set for November 14, 2017, at 5:30 p.m. However, later in the  
79 board meeting it was pointed out that would be the day before board meeting and also the date set for  
80 public budget meetings, so meeting date changed to November 7, 2017, at 5:30 p.m.  
81

82 All road projects have been completed for this year.  
83

84 Constable Report – Tom Quandt, Sr., reported that three complaints had been received on September 29<sup>th</sup>,  
85 October 3<sup>rd</sup> and 7<sup>th</sup>, of dogs running at large on Forest Lane. Made several trips down side roads, but  
86 could not locate the dogs. Asked about bow hunting restrictions and he directed the hunter to contact the  
87 DNR.  
88

89 Fire Department Report – Brian Gehrig reported that September had 15 EMS calls and four fire calls. Still  
90 working on Manor Road burn. The Haunted Town Hall is scheduled for October 28<sup>th</sup>. Working with the  
91 fire department interested in purchasing the fire truck.  
92

93 Committee Reports – Finance, Insurance, and Budget Review Committee. Cindy Skinner reported that the  
94 committee met on October 9<sup>th</sup>. The 2018 budget proposal was reviewed with items added and/or  
95 changed. Wages were not discussed. Committee to meet again on October 30<sup>th</sup> to finish.  
96

97 Date of Budget Public Hearing and Special Meeting of the Electors is set for November 14<sup>th</sup> at  
98 6:30 p.m.  
99

100 Communications. Clerk Skinner-a Haz Mat Survey received by clerk had been completed by Brian Gehrig  
101 in October. Letter received from the Oneida County Humane Society regarding request to receive all dog  
102 license fees from the county in exchange for picking up all stray animals along with an increase in license  
103 fees. Concern raised that increased fees will deter people from licensing their dogs and the town already  
104 contracts with the Humane Society for \$1,000 per year. Directed to send letter to county opposing this  
105 change with the reasons. Auction on bulldozer completed with the final bid coming in at \$7,175.  
106 Wisconsin Elections Commission will no longer require clerks to track all election costs effective  
107 immediately. These costs were enacted 3 or 4 years ago and required reporting for the April and  
108 November elections and annual reports. WTA Unit meeting in Woodruff on October 25<sup>th</sup>. Another email  
109 received from resident who had made a complaint with Planning and Zoning and still has not had a follow

110 up in over 4 months. Had a request to put unapproved board meeting minutes on the website with  
111 response being that only approved minutes are posted to the website.  
112 Jim Flory had received call from resident on Isle View Drive regarding a junk pile being burned. Fire  
113 Department went out to talk with owner about what he was burning.  
114  
115 Motion by Brian Gehrig to approve the October vouchers for payment, second by Inge Van Kampen.  
116 Motion carried by voice vote.  
117 Motion by Jim Flory to adjourn, second by Inge Van Kampen. Motion carried by voice vote. Meeting  
118 adjourned at 7:50 p.m.

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Submitted by  
Cindy Skinner, Clerk