

1 **Proceedings of the Town of Pine Lake Board Meeting held on October 19, 2016, at 6:30 P.M., in**
2 **the Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**

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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town
5 website at www.townofpinelake.com according to Wisconsin Statutes.
6

7 Present: Chairman Jim Flory, Supervisors Timothy Oestreich, Brian Gehrig, Nick Scholtes, Inge
8 VanKampen and Clerk Cindy Skinner.
9 Absent: Treasurer Judy Skinner
10

11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Nick Scholtes to approve the
12 agenda and chairman to move items as necessary, second by Tim Oestreich. Motion carried by voice
13 vote.
14

15 Motion by Inge VanKampen to approve the minutes of the September 21, 2016, Town Board Meeting,
16 second by Brian Gehrig. Motion carried by voice vote with Nick Scholtes abstaining.
17

18 Treasurer's Report by Judy Skinner. Clerk read report. Book Balance - 8/31/2016-\$681,515.59.
19 Receipts - \$5,530.45. Disbursements - \$44,384.90. Book Balance - 9/30/2016-\$642,661.14.
20 Peoples Checking Account - \$257,819.63. Peoples Money Market - \$134,841.51. Peoples CD -
21 \$250,000.00. Bank Balance - 9/30/2016-\$642,661.14.
22

23 Citizens Concerns. Blake Jensen reported on the issues with the beaver and trapping on Cross
24 Country Road.
25

26 County Board – Jack Sorensen. County budget is coming out of committee and will go to county
27 board after some adjustments. He attended the governor's listening session held in Rhinelander on
28 October 11th. County board met yesterday and he shared a report given by UW-Extension regarding
29 waterfront property in Oneida County and Pine Lake statistics. Updates on several other items.
30

31 Oneida County foreclosure of PL 290-2 and PL 290-3 at the corner of Cross Country Road and
32 Candlelite Lane. Part of NW ¼ NE ¼, S9,T37N,R9E. Small narrow parcels with total of .46 acres.
33 Highway Shop Committee had reviewed and recommended the town board notify the county of an
34 interest in acquiring the parcels. Discussion and potential value of those parcels for the work to be
35 done at that intersection next year. Motion by Nick Scholtes to notify the county of the town's interest
36 in both parcels, second by Inge VanKampen. Motion carried by voice vote. Clerk to send letter to
37 county and include information regarding planned improvements for the intersection.
38

39 Oneida County Planning and Zoning request for town board input on changes to 9.70 Highway
40 Setbacks and 9.57 Moratorium on Livestock Facilities Licensing. Discussion on 9.70 Highway
41 Setbacks. Consensus of board that there were no issues with the suggested changes to the ordinance.
42 Discussion on 9.57 Moratorium. Board consensus that they are in agreement with the moratorium
43 and will provide input after the county has formulated a plan. Clerk will notify the county.
44

45 Plan Commission survey to be sent to the property owners for the Comprehensive Plan update. Board
46 discussed and the surveys will be placed in the tax bills with a request to return with their tax
47 payments by January 31, 2017. Treasurer will collect the surveys for the Plan Commission.
48

49 Highway Shop Committee. Inge VanKampen reported briefly as minutes were included in board
50 packets. Road bids for Lakeshore Drive and Cross Country Rd/Candlelite Lane intersection were
51 opened at the committee meeting and awarded by the committee as the board had directed. Bids were
52 as follows:
53
54
55

56 Pitlik & Wick, Inc. Lakeshore Drive - \$29,442.40

57 Intersection Cross Country Rd and Candlelite Lane - \$68,965.00

58 A note was added to the proposals on both – “Due to late date and wet weather, we will only be
59 able to complete work in 2016 if the weather is above freezing through November 15th, and moisture
60 conditions are appropriate.”

61 Musson Bros., Inc. Lakeshore Drive - \$34,389.68

62 Intersection Cross Country Rd and Candlelite Lane - \$77,929.10

63 An “alternate bid” was also provided by Musson Bros. with different specs - \$65,170.50

64 American Asphalt Lakeshore Drive - \$37,629.20

65 Intersection Cross Country Rd and Candlelite Lane - \$72,366.60

66 A note was added “to be done in 2017”

67 Discussion regarding the alternate bid submitted by Musson Bros. No determination was made at the
68 committee meeting. An opinion from the WTA was received about the alternate bid and options town
69 had. Further discussion with Jim Flory suggesting that with the current weather conditions hindering
70 the road work, that all the bids be rejected and to re-bid the intersection work in the spring with the
71 specs being redone for all the contractors.

72 Lakeshore Drive bid was awarded to Pitlik & Wick, Inc., by the committee with the assurance that the
73 cost will remain the same for 2017 should they not be able to complete this year. Motion by Inge
74 VanKampen to reject all bids for the intersection of Cross Country Rd and Candlelite Lane and to re-
75 bid in the spring, second by Jim Flory. Motion carried by voice vote.

76 There was also discussion at committee with Eric Wierschke, Cross Country Bar and Grill, with
77 regards to road and he and John Stevens will meet and come up with a plan. Report was made on
78 shop activities, one and two person jobs list, part-time help, and possible work agreement changes.
79 The county was also contacted about the overcharging for the Highlander Road work. The shop
80 foreman requested to include in the 2017 budget tires for the loader and a hydraulic limber. After
81 discussion, review of current budget, and estimates, the committee recommended the board approve
82 those expenditures in 2016. Motion by Brian Gehrig to approve the purchase of tires for the loader
83 and the purchase of the hydraulic limber, second by Nick Scholtes. Motion carried by voice vote.

84 Brian Gehrig had obtained an estimate from T.J. DeWitt & Co., for installation of two interlocks with
85 two inlet enclosures and one extension cord in the amount of \$2,000 for the town shop. Discussion
86 with question as to purchasing a generator for the shop this winter. Brian had checked into the cost
87 of 10,000 watt generator for approximately \$2,300 to \$2,400. Motion by Inge VanKampen to purchase
88 a generator for the town shop out of the 2016 budget and to approve the estimate from T.J. DeWitt &
89 Co., for the above described work for \$2,000, second by Brian Gehrig. Motion carried by voice vote.

90 Turnout for Transportation meeting held in Hazelhurst for Oneida County was attended by Jim Flory,
91 Inge VanKampen and Cindy Skinner. Jim Flory reported approximately 25 people in attendance for
92 this meeting that was held in every county statewide on the same evening. Discussion on difficulty
93 and complaints regarding the effort to maintain town roads. Suggestions were formulated to send on
94 to the WTA who will compile and then present to the state legislation. Nick Scholtes had hosted the
95 Vilas County meeting and reported on their summary of action that the legislation needs to address.

96 Finance, Insurance and Budget Review Committee Report. Cindy Skinner had also included those
97 meeting minutes in the board packets. Briefly, the committee had gone through the proposed budget.
98 Compensation, building project requests and other budget items were discussed and
99 recommendations made for the board to consider. An updated and balanced budget that included the
100 committee recommendations was reviewed and discussed by the board before going on to item #16 on
101 the agenda.

110 Wage increases for town employees was recommended by the committee at 3.5% for 2017 due to funds
111 freed up by one employee dropping health insurance. Calculated out to \$384 for the treasurer, \$896
112 for the clerk and .70 per hour for the town crew. An increase for the town maintenance person
113 from \$11.40/hour to \$12.00/hour (not 3.5%) was also recommended. A health wage of \$100 per
114 month for employee opting out of health insurance had been recommended. An increase to the clerk's
115 salary of \$1,500 for compensation of the additional meetings beyond the required board meetings
116 attended to take minutes throughout the year.

117
118 Discussion on health wage. Motion by Tim Oestreich to not pay a health wage to the employee opting
119 out of the town's health insurance, second by Nick Scholtes. Roll call vote taken. Tim Oestreich, aye,
120 Nick Scholtes, aye, Brian Gehrig, aye, Inge VanKampen, aye, Jim Flory, abstain. Motion carried by 4
121 ayes, 0 no, 1 abstained.

122
123 Wages for part-time help for town crew. Currently \$17.02 for snowplowing and \$11.00 for summer
124 and non-snowplowing work. Discussion on value of that person and compensating accordingly.
125 Motion by Brian Gehrig to increase the line item budget amount by \$1,000 with wage increases to
126 \$17.25 per hour for snowplowing and \$12.00 for summer and non-snowplowing work, second by Nick
127 Scholtes. Roll call vote taken. Brian Gehrig, aye, Nick Scholtes, aye, Tim Oestreich, aye, Inge
128 VanKampen, aye, Jim Flory, aye. Motion carried by 5 ayes, 0 no.

129
130 Motion by Jim Flory to increase clerk's salary by \$1,500 for additional meetings attended during the
131 year and 3.5% wage increase of \$896 for clerk and \$384 for treasurer, second by Nick Scholtes. Roll
132 call vote taken. Jim Flory, aye, Nick Scholtes, aye, Inge VanKampen, aye, Tim Oestreich, aye, Brian
133 Gehrig, aye. Motion carried by 5 ayes, 0 no.

134
135 Motion by Inge VanKampen to increase the town crew's wages by .70/hour (approx. 3.5%), second by
136 Nick Scholtes. Roll call vote taken. Inge VanKampen, aye, Nick Scholtes, aye, Tim Oestreich, aye,
137 Brian Gehrig, aye, Jim Flory, abstain. Motion carried by 4 ayes, 0 no, 1 abstain.

138
139 Motion by Inge VanKampen to increase the town maintenance person's wage from \$11.40/hour to
140 \$12.00/hour, second by Nick Scholtes. Roll call vote taken. Inge VanKampen, aye, Nick Scholtes,
141 aye, Tim Oestreich, aye, Brian Gehrig, aye, Jim Flory, aye. Motion carried by 5 ayes, 0 no.

142
143 Other committee reports. None.

144
145 Constable Report. Tom Quandt reported complaints – Forest Lane, barking dog, River Road, stray cat
146 taken to shelter, Trails End Loop, dogs running loose, Camp Tesomas area missing dog found in
147 owner's truck, another stray cat to shelter from River Road, and Pine Creek Road barking dogs. The
148 Pine Creek Rd has been an ongoing issue, so Tom spent a week parking on road at different times (30
149 to 45 minutes at a time) and heard no barking at all. Owner was contacted and thought perhaps
150 when one of the dogs had puppies, the others did bark one day.

151
152 Fire Department report. Brian Gehrig reported September had 5 fire calls and 8 EMS calls. The
153 Halloween Open House will take place October 29th. New truck build has started and company will
154 send progress pictures.

155
156 Library Report. Cindy Skinner reported on the Library building committee and Library board meetings
157 on October 11th. Fundraising will be done to help with maintenance repairs and library foundation
158 will be conduit for those funds. Estimates and time frames were reported – same work as has been
159 previously reported. Board meeting – the director's report and children director's report were included
160 in board packets. Some policy changes for patrons discussed, approval of maintenance requests,
161 maintenance person talking with city regarding plowing the parking lot to help save costs. Door
162 counters still aren't giving accurate numbers. Friends of Library raised \$355 in fall book sale. Skinner
163 expressed concern that the actual bills are not being seen by the library board members prior to
164 approval. Not sure how to approach – suggestions given.

165 The municipal meeting of the library partners was October 17th and attended by Jim Flory and Cindy
166 Skinner. One recommended agreement change to comply with the statutes regarding the number of
167 representatives per municipality. Cindy Skinner had prompted this discussion at an earlier meeting
168 with Dave Kroll asking her to contact the WTA for an opinion on the statute. The response was that
169 the number of representatives is to be based on population, not the amount contributed to funding, as
170 is in the current agreement. A motion was made, seconded and passed with Pine Lake, Pelican and
171 Crescent voting for the change, city of Rhinelander voting no and Newbold abstaining. The change
172 affects the Newbold number of representatives and agreed to take effect January 1, 2017. The funding
173 formula was discussed and agreed that levy limits need to be included in the agreement as part of the
174 formula. If levy limits are removed by the state, the partners will re-visit the agreement to amend. A
175 motion was made to change the formula to use the 2010 census as the base for population
176 calculations along with the equalized values and then apply the levy limits, with no town having to pay
177 more than their levy limit percentage and no town paying less than they did the year before. It was
178 seconded and passed (Crescent, Newbold, Pelican, Pine Lake yes and the city no) and included that
179 each of the town boards and the city council must also agree to the changes. Cindy had prepared
180 what that formula would look like for the 2017 budget, but is unable to make it work also utilizing the
181 population and equalized values to come up with a correct target share based on percentages of levy
182 limit increases. After discussion, the town board's consensus was to have a base set for each
183 municipality and work the levy limit off of that. Exactly as the state has done with the municipality
184 levy limits.

185
186 The arbitration meeting for the 2017 library budget is set for October 24th, 6:00 p.m., at the Sheriff's
187 Department Meeting Room. The next meeting of the municipalities to continue with the agreement
188 changes is December 5th, 6:00 p.m. at the Newbold Town Hall.

189
190 Communications. Jim Flory received follow up letters from Oneida County Planning and Zoning for
191 the properties at 4515 and 4516 County C following a visit from Karl Jennrich and reporting that
192 some progress had been made on the cleanup, but seems to have stopped. The other letter addressed
193 a septic system required installation and a final date. He also reminded everyone of the WTA county
194 unit meeting on October 26th.

195
196 Clerk Cindy Skinner discussed with the board concerns regarding safety and contingency plans for the
197 election. She expects to hear some plans from Oneida County Sheriff. Asked if the fire department
198 had any input. Brian Gehrig suggested contacting Ken Kortenhoff at the county for emergency plans.

199
200 Motion by Inge VanKampen to approve the vouchers for payment, second by Nick Scholtes. Motion
201 carried by voice vote.

202
203 Motion by Inge VanKampen to adjourn, second by Nick Scholtes. Motion carried by voice vote.
204 Meeting adjourned at 9:00 p.m.

205
206 Submitted by
207 Cindy Skinner, Clerk
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