

1 **Proceedings of the Town of Pine Lake Board Meeting held on November 15, 2017 at 6:30 P.M., in**  
2 **the Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**  
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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town  
5 website at [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.  
6

7 Present: Chairman Nick Scholtes, Supervisors Jim Flory, Tim Oestreich, Brian Gehrig,  
8 Inge Van Kampen, Treasurer Judy Skinner and Clerk Cindy Skinner.  
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10 Chairman Scholtes called the meeting to order at 6:30 p.m. Motion by Jim Flory to approve the  
11 agenda and chairman to move items as necessary, second by Tim Oestreich. Motion carried by voice  
12 vote.  
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14 Motion by Inge Van Kampen to approve the minutes of the October 18, 2017, Town Board Meeting,  
15 second by Tim Oestreich. Motion carried by voice vote.  
16

17 Treasurer's Report by Judy Skinner. Book balance 9/30/2017 - \$712,964.92, Receipts- \$37,170.22,  
18 Disbursements- \$188,447.09, Book Balance 10/31/2017 - \$561,688.05, Peoples Checking -  
19 \$173,396.62, Peoples Money Market - \$135,754.40, Peoples CD - \$252,537.03. Bank Balance -  
20 10/31/2017 - \$561,688.05  
21

22 Library Report – Renee Tenderholt. Written report of the November 14, 2017, meeting was distributed  
23 to the board. Renee reported that the TRIP (Tax Refund Intercept Program) has been initiated to help  
24 collect approximately \$2,500 owed by eight patrons. No cost to the library and results will be known  
25 after the April tax deadline. Tracking addresses for patrons might be a challenge. Discussion as to  
26 board's input in cutting the library budget for programming, personnel and/or materials. Cindy  
27 Skinner commented that hard decisions need to be made in the area of personnel expense. Oneida  
28 County did approve an additional \$8,000 for the library from the county budget. Kulp Roofing will be  
29 contacted regarding any warranty/guarantees for the roof system that has an issue. Adult and  
30 Children's Dept. updates were given to the library board trustees. Circulation for Pine Lake for  
31 October was 1,696. The building committee reported that the blower test was completed for insulation  
32 and are now waiting for the results. The Friends of the Library conducted a hand count for one week  
33 to check the accuracy of the door counters. The annual Book & Tag Sale raised \$451.  
34

35 County Board Supervisor Report – Jack Sorensen reported that the county had passed their budget.  
36 The Forestry Dept. estimates approximately \$1.7 million by the end of 2017. Updated the board on  
37 the Enterprise property purchase.  
38

39 Comprehensive Plan update/amendment as recommended by the Plan Commission. Jack Sorensen  
40 explained the document distributed to the board. It will be an appendix to the current comprehensive  
41 plan rather than changing different areas of the plan. The survey from last December will also be  
42 included. Motion by Jim Flory to approve the amendment to the Comprehensive Plan as presented,  
43 second by Brian Gehrig. Motion carried by voice vote.  
44

45 Citizens Concerns. Blake Jensen, contractor for beaver removal for the town, explained the beaver  
46 issues in the town this year with ten trapped or shot due to damage to roads, etc.  
47

48 Wage increases for 2018 as recommended by the Budget Committee. Approximately 2% increase, or  
49 .40/hour for the town crew including part-time, treasurer annual increase of \$240 and clerk annual  
50 increase of \$560. Motion by Jim Flory to approve the wage increases as recommended, second by Inge  
51 Van Kampen. Motion carried by voice vote.  
52

53 2018 Budget utilizing shortened version of major accounts only. Budget had been reviewed at the  
54 Public Budget hearing November 14<sup>th</sup>. Motion by Inge Van Kampen to approve the 2018 budget as

55 presented, second by Jim Flory. Roll call vote taken. Inge Van Kampen, aye, Jim Flory, aye, Tim  
56 Oestreich, aye, Brian Gehrig, aye, Nick Scholtes, aye. Motion carried with 5 ayes and 0 no.

57  
58 Highway Shop Committee Report. Inge Van Kampen relayed that John Stevens had reported that the  
59 shouldering was finished, Birchwood Drive ditch cleaned up, additional dog signs put up at the  
60 ballpark, snow fencing done, sand/salt delivered by the county, Kafka has cleaned up the dump and  
61 very satisfied with the results. Bulldozer sold for \$7,175 and picked up. Damage was done to newly  
62 paved Shepard Lake Road by tow truck. Clerk will pursue reimbursement for repairs when bill is  
63 received from Pitlik & Wick, Inc. The five year road work plan had been reviewed and Nick Scholtes  
64 had raised the question as to work for 2018 being all smaller projects and wait on larger projects or if  
65 town should borrow funds to do a major project and use the budgeted funds for the smaller projects.  
66 To be brought back to the board later. The newest patrol truck had an electronics issue yesterday and  
67 was taken to Marshfield for adjustments. Discussion as to who was going to take care of the generator  
68 purchase/install for the town shop. Jim Flory volunteered to investigate choices and purchase.

69  
70 Constable Report. Tom Quandt reported several days and times that he had checked the ballpark to  
71 make sure that visitors were obeying the leash signs. A couple of dog issues taken care of on Spur  
72 Lane and Cambridge Court.

73  
74 Fire Department Report. Brian Gehrig reported that October had 12 EMS calls and four fire calls. The  
75 Halloween Open House had approximately 780 participants. The donation mailing netted about  
76 \$10,000. The department has purchased a Carwell system to undercoat the fire trucks. The town will  
77 purchase the undercoating and use the system to apply to the town trucks. A few departments are  
78 interested in purchasing Rescue 1. The furnaces in both fire stations and the community building will  
79 be inspected.

80  
81 Committee Reports. Budget Committee met with the recommendations earlier in the agenda.

82  
83 Communications. Clerk Cindy Skinner – the Major Class Comparison reports received from the Dept.  
84 of Revenue with the town in compliance for the property assessments. The county has put on hold the  
85 decision regarding the Humane Society and increase in dog licenses. A non-compliance statement  
86 received from the state regarding the construction at Oak Leaf Salvage. A permit received from the  
87 state regarding construction at Camp Tesomas. Notification of the broadband grant funding available  
88 and applications due by January 25, 2018. Information from the county meeting for treasurer/clerk  
89 regarding credit card payment company that the towns might consider using in the future.

90  
91 Motion by Inge Van Kampen to approve the November vouchers for payment, second by Brian Gehrig.  
92 Motion carried by voice vote.

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94 Next Town Board meeting set for December 20, 2017, at 6:30 p.m.

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96 Motion by Inge Van Kampen to adjourn, second by Jim Flory. Motion carried by voice vote. Meeting  
97 adjourned at 7:25 p.m.

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99 Submitted by  
100 Cindy Skinner, Clerk  
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