

1 **Proceedings of the Town of Pine Lake Board Meeting held on March 17, 2010, at 6:30**  
2 **P.M., in the Pine Lake Community Building, 4197 River Road, Fire Department Room #**  
3 **1.**

4  
5 Notice of meeting was posted in three (3) locations within the Township of Pine Lake according  
6 to Wisconsin Statutes. Meeting was also posted on [www.townofpinelake.com](http://www.townofpinelake.com)

7  
8 **PRESENT:** Chairman Jim Flory, Supervisors Brian Gehrig, Timothy Oestreich, Matt Matteson,  
9 and Clerk Cindy Skinner

10 Absent: Charlie LaHam, Treasurer Judy Skinner

11  
12 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Matt Matteson to approve  
13 the agenda and chairman to move items as necessary, second by Tim Oestreich. Motion  
14 carried by voice vote.

15  
16 Motion by Matt Matteson to approve the minutes of the February 17, 2010, Town Board  
17 Meeting, second by Brian Gehrig. Motion carried by voice vote.

18  
19 Motion by Matt Matteson to approve the minutes of the February 23, 2010, Special Town Board  
20 Meeting, second by Jim Flory. Motion carried by voice vote.

21  
22 Treasurer's Report by Cindy Skinner for Judy Skinner. Book Balance - 1/31/2010 -  
23 \$2,087,916.05. Receipts - \$19,705.09. Disbursements - \$1,429,368.19. Book Balance -  
24 2/28/2010 - \$678,252.95. Checking Account - \$383,583.93. Peoples State Bank Money  
25 Market - \$201,601.57. Peoples Bank CD - \$70,366.60. Mid-Wisconsin CD - \$22,700.85.  
26 Bank Balance - 2/28/2010 - \$678,252.95

27  
28 Library Report by Ken Hardtke. Written report was distributed to the board. Ken reported that  
29 new computers were purchased for staff usage. Reported on financial issues that have been  
30 corrected or revised. Sidewalk repair questions were held for further review. The library owned  
31 dentist office to become vacant - committee looking for new renter or options for building.  
32 Library has received several used computers which will be placed in outlying locations such as  
33 the airport and non-profit places. Library usage report for 2010 will not include computer use.  
34 Slight decrease from last year's usage, but up from 2008 and 2009 for all areas. Young adult  
35 area above all of the last three years. Pine Lake - 15.4% of library use by total district. Next  
36 meeting will be April 13, 2010, at 3:15 p.m. Visitors are welcome.

37  
38 Citizens Concerns: Several residents from Balsam Prairie Mobile Home Part in attendance.  
39 Question regarding a mobile home park license for Balsam Prairie as required by town  
40 ordinance. Jim Flory stated no license had been issued in the past five years according to clerk  
41 during her time of employment and board did not recall ever issuing a license. More review  
42 and research to be done. Question regarding turn around for emergency vehicles requirement.  
43 Brian Gehrig explained what the fire department had requested. Matt Matteson reported that  
44 was not able to attend that meeting today for Planning and Zoning, but was told that the  
45 condominium issue would probably be tabled as corporation counsel was out of town. One of  
46 residents had attended and it was tabled. Pine Lake has not approved the condominium as of  
47 this meeting. Wells and problems were explained by residents.

48 Question asked regarding the subdivision ordinance. Tim Oestreich answered.

49  
50 Jean Johnson request for a quit claim deed to land west of the right-of-way along North Drive  
51 created when North Drive was re-routed. Property located in NW ¼ SE ¼, S27,T37N,R9E,  
52 Certified Survey Map 2489. Tim Oestreich had researched at both the county Land  
53 Information Office and at Genisot Surveyors. He explained issue using survey map showing  
54 the land requested and that a surveyor will need to create a legal description in order for a Quit  
55 Claim Deed to be drafted. Discussion. Motion by Jim Flory to approve the Quit Claim Deed  
56 contingent upon survey for legal description, quit claim deed drafted and all costs associated  
57 be handled by Jean Johnson, second by Matt Matteson. Motion carried by voice vote.

58  
59 Brian Desmond, Corporation Counsel for Oneida County, regarding Oneida County  
60 Department on Aging building project involving a land exchange between the county and the  
61 YMCA of property located in the Town of Pine Lake and beginning at the end of Winnebago  
62 Drive behind the County Law Enforcement Center and extending back to Minnow Lake. Brian  
63 Desmond not in attendance, but had attended the Plan Commission meeting on March 10<sup>th</sup>.  
64 Tim Oestreich explained the Plan Commission discussion and recommendation to the county.  
65 Recent developments for other property proposal for the Department on Aging may result in the  
66 land swap not happening. Matt Matteson explained the new developments with the county. To  
67 be tabled until requested to act.

68  
69 Shop capital outlay expenditures. Clerk explained the spreadsheet. The expenses are nearly  
70 \$16,000, exceeding the amount approved at previous meeting. Discussion. Motion by Jim  
71 Flory to approve the \$16,000 expenditures and John Stevens to contact Matt Matteson, Tim  
72 Oestreich or Jim Flory for approval of shop capital expenses over \$100, second by Matt  
73 Matteson. Motion carried by voice vote.

74 Cindy Skinner explained a bill received from Superior Electric and letter sent to Dale Schlieve.  
75 No response received at time of meeting.

76  
77 Spring dump days set for April 24<sup>th</sup> and 25<sup>th</sup> and May 1<sup>st</sup> and 2<sup>nd</sup>, from 8:00 a.m. to 4:00 p.m.  
78 for yard cleanup.

79  
80 Motion by Jim Flory to transfer \$6,800 from Fire Department Building/Equipment Reserve  
81 Funds to Repairs to Fire Station #1 Account for the purchase/installation of the new garage  
82 doors, second by Brian Gehrig. Motion carried by voice vote.

83  
84 Fire Department Report. February had eleven EMS calls and three fire calls.

85  
86 Committee Reports. Plan Commission met and reported in above agenda items.

87  
88 Communications – Clerk – Reminder for election on April 6<sup>th</sup>. Department of Administration  
89 report with information for fire departments, letter from Land & Water Conservation Dept., for  
90 Soil and Water Stewardship Week, April 25<sup>th</sup> to May 2<sup>nd</sup>, letter from County UW-Extension for  
91 college scholarships, the Forest Tax Law Master List received from the Department of Natural  
92 Resources, letter from County Highway Commission for class on drivers using gravel pits and  
93 town crew had attended and will not attend this year. Accurate Appraisals via email had set  
94 Open Book for August 30 from 12 p.m. to 7 p.m. and August 31 from 9 a.m. to 3 p.m., and  
95 Board of Review for September 28 from 3 p.m. to 5 p.m. provided they will work for the board –  
96 the board confirmed approval. Board was given copies of the Department of Revenue State  
97 Property Assessment Reform proposals.

98 Jim Flory – Annual meeting will be April 13<sup>th</sup> at 7:00 p.m.

99  
100 County Supervisor report. Matt Matteson reported on the Tobacco Co-ordinator position.  
101 Information on the building for the Department on Aging.

102  
103 Motion by Brian Gehrig to approve the March vouchers for payment, second by Jim Flory.  
104 Motion carried by voice vote.

105  
106 Next board meeting set for April 21, 2010, at 6:30 p.m.

107  
108 Motion by Tim Oestreich to adjourn, second by Brian Gehrig. Motion carried by voice vote.  
109 Meeting adjourned at 8:45 p.m.

110  
111 Submitted by  
112 Cindy Skinner, Clerk

113  
114