

1 **Proceedings of the Town of Pine Lake Board Meeting held on March 22, 2017, at 6:30 P.M., in**  
2 **the Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**  
3

4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town  
5 website at [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.  
6

7 Present: Chairman Jim Flory, Supervisors Timothy Oestreich, Brian Gehrig, Nick Scholtes,  
8 Inge Van Kampen and Treasurer Judy Skinner and Clerk Cindy Skinner.  
9

10 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Inge Van Kampen to approve the  
11 agenda and chairman to move items as necessary, second by Nick Scholtes. Motion carried by voice  
12 vote.  
13

14 Motion by Nick Scholtes to approve the minutes of the February 15, 2017, Town Board Meeting,  
15 second by Tim Oestreich. Motion carried by voice vote.  
16

17 Treasurer's Report by Judy Skinner. Book Balance - 1/31/2017 - \$2,558,834.49. Receipts -  
18 \$1,064.56. Disbursements - \$1,759,501.01. Book Balance - 2/28/2017 - \$800,098.04. Peoples  
19 Checking Account - \$415,038.32. Peoples Money Market - \$135,059.92. Peoples CD - \$250,000.00.  
20 Bank Balance - 2/28/2017 - \$800,098.04.  
21

22 Citizens Concerns. None  
23

24 County Board Supervisor Report - Jack Sorensen reported that county board met the day before. A  
25 lake association for Squash Lake was approved by the board. The association was being established  
26 to help combat invasive species. Planning and Development Committee met. Sorensen explained the  
27 degrees of zoning throughout the county emphasizing that Pine Lake has worked hard to protect the  
28 community by being under county zoning. As comparison, the Town of Sugar Camp, which borders  
29 the northern part of Pine Lake has opted for as little zoning as possible. The downside being that their  
30 decision also affects property values in Pine Lake.  
31

32 Move to #15. Plan Commission estimate for surveys sent out in December. Myles Alexander of the  
33 UW-Extension emailed clerk with estimate of \$600 for data entry and \$2,250 for analysis for 430  
34 surveys. Approximately 1,500 had been mailed with tax bills. Discussion on who had done the work  
35 initially. Nicolet College had done it for no cost as a project for students. Sorensen to check with  
36 Nicolet as to the possibility of the computer class or another one taking on the project. Another  
37 possibility is for Plan Commission to compile results. May is the target for having the updated  
38 comprehensive plan completed.  
39

40 Move to #8. Representative from YMCA Hodag Run explained why the initial route had been changed  
41 from Sun Prairie Rd. to continuing on River Road to end before Journeys End Rd. There will be 30-40  
42 trained volunteers along the route. She asked about borrowing traffic cones if the city doesn't have  
43 enough. Town doesn't have many but the fire department has cones and Brian Gehrig to check on  
44 how many. A mailing will be sent to residents along the route to inform them of the event. It's  
45 expected to last from 8:00 a.m. to about 11:00 a.m. with approximately 40 to 60 runners. Nick  
46 Scholtes suggested that the group contact the county highway department for message boards to warn  
47 drivers particularly near the end of the route.  
48

49 Move to #9. Lenny Cynkar and Mike Tolvstad were present from the Pine Lake ATV/UTV Club to  
50 discuss the upcoming informational meeting scheduled for April 8<sup>th</sup> at 9:30 a.m. at the Community  
51 Building. Clerk Skinner reported on what she had done - postcards were mailed out yesterday and  
52 advertising by display ads was scheduled for March 25<sup>th</sup> and April 1<sup>st</sup> in both the North Star Journal  
53 and the River News. The notice was posted at the town posting sites as well as the town website.  
54 Discussion as to how the meeting will be handled. Skinner won't be there but since an informational  
55 meeting minutes are not required. The county, however, does require minutes of the town board

56 meeting where permission is granted, if approved, to be sent to the county Highway Commissioner.  
 57 The club members will monitor the meeting. A few of the town board members will be present. The  
 58 club will split the expenses with the town for the mailing and advertising.  
 59

60 Move to #7. Contractor bids for road work on Nature Road, Candlelite Lane/Cross Country Rd  
 61 intersection, Timber Lane and culvert replacement on Timber Lane. Bids were opened at the Highway  
 62 Shop Maintenance Committee meeting on March 14<sup>th</sup>. Brian Gehrig removed himself from the main  
 63 table due to conflict of interest regarding road work. Clerk read bids as follows:

64 Candlelite Lane and Cross Country Road intersection

65	Musson Brothers, Inc.	\$69,840.00
66	Pitlik & Wick, Inc.	\$67,565.00
67	American Asphalt of Wisconsin	\$61,501.80
68	Northeast Asphalt, Inc.	\$81,463.00

69  
 70 Nature Road

71	Musson Brothers, Inc.	\$35,044.75
72	Pitlik & Wick, Inc.	\$35,143.00
73	American Asphalt of Wisconsin	\$36,200.00
74	Northeast Asphalt, Inc.	\$41,905.00

75  
 76 Timber Lane (LRIP/TRIP)

77	Musson Brothers, Inc.	\$47,365.90
78	(Note: No railroad insurance on flaggers in quote. If required, can be added as an extra)	
79	Pitlik & Wick, Inc.	\$50,095.00
80	American Asphalt of Wisconsin	\$52,702.50
81	Northeast Asphalt, Inc.	\$56,423.90

82  
 83 Timber Lane culvert replacement

84	Musson Brothers, Inc.	\$19,080.00
85	Pitlik & Wick, Inc.	\$30,305.00

86 (Note: If Pitlik & Wick is awarded the Timber Lane bid along with the culvert bid, please  
 87 deduct \$5,660.00 from this bid, for a total quote of \$24,645.00. Please see attached sheet for further  
 88 information. *Attached sheet indicates scope of work with the asphalt removal and paving being the*  
 89 *reduction of \$5,660.00)*

90 Nick Scholtes had provided a spreadsheet showing the bids. Explained the discount offered by Pitlik &  
 91 Wick, Inc., which did not bring their bids lower than Musson Brothers Inc. Further discussion of  
 92 Candlelite Lane/Cross Country Road intersection issues. Questioned possibility of having a full  
 93 reconstruction. Would need an engineering feasibility report costing approximately, \$3,500 or raising  
 94 Cross Country Road.

95 Discussed what could be done with further road work funding approved last month. Nick Scholtes to  
 96 put together the RFP's and clerk will get advertised in timeframe required to open at the Highway Shop  
 97 Maintenance Committee's April meeting. Motion by Inge Van Kampen to accept the lowest bids for the  
 98 four projects – American Asphalt for Candlelite Lane/Cross Country Road intersection-\$61,501.80,  
 99 Musson Brothers, Inc., for Timber Lane road (LRIP project)-\$47,365.90, Musson Brothers, Inc., Timber  
 100 Lane culvert replacement-\$19,080.00, Musson Brothers, Inc., for Nature Rd for \$35,044.75, and board  
 101 to add to or delete from the projects as it sees fit, second by Jim Flory. Roll call vote taken. Van  
 102 Kampen, aye, Oestreich, aye, Scholtes, aye, Flory, aye. Gehrig abstained. Motion carried by 4 ayes, 0  
 103 no and 1 abstained.  
 104

105 Move to #17. Constable Report. Tom Quandt reported receiving a call regarding a plugged culvert on  
 106 Cross Country Road, which he referred to Brian Gehrig. Also referred to Brian another call regarding  
 107 rental of a cottage and zoning. Multiple dog issues. He was called out for two downed trees during  
 108 wind storm on March 8<sup>th</sup>, Manor Road and Journeys End Road. He called town crew.  
 109

110 Move to #10. Oneida County request for any interest from the town regarding 100' strip of land  
111 beyond the 33' from centerline on Pine Lake Road adjoining PL 218-2. Property owner adjacent  
112 interested in acquiring from the county. Motion by Nick Scholtes to notify county that the town has  
113 no interest in that parcel of land beyond the 33' right-of-way adjoining PL 218-2, second by Inge Van  
114 Kampen. Motion carried by voice vote.

115  
116 Amend 2017 budget to move HRA Reserve funds for Steve Biesik in the amount of \$141.52 into  
117 current budget and Fire Department Equipment Replacement Reserve funds in the amount of \$34,954  
118 into Reserve Equipment Loan Account for additional amount to annual payment. Motion by Jim Flory  
119 to amend budget as described, second by Nick Scholtes. Motion carried by voice vote.

120  
121 Emergency Address Identification and Sign Placement Ordinance #17-02. Inge Van Kampen reported  
122 that the Ordinance Review Committee had reviewed the ordinance drafted by the clerk and  
123 recommended approval by the town board. The ordinance had been requested by the fire department.  
124 Discussion of the ordinance and having the town crew, as a one man job for the summer, patrolling  
125 and fixing/relocating address signs to be in compliance. Question as to the problems with Brian  
126 Gehrig giving examples that make it impossible for an emergency vehicle to find some properties where  
127 the signs are relocated or missing or buried in snow. Discussion as to fee/penalty. Consensus of the  
128 board to have a fee/penalty of "up to \$50" added to the town's fee schedule. Motion by Inge Van  
129 Kampen to adopt the ordinance, second by Brian Gehrig. Roll call vote taken. Van Kampen, aye,  
130 Gehrig, aye, Oestreich, aye, Scholtes, aye, Flory, aye. Motion carried by 5 ayes and 0 no.

131  
132 Mobile Home Ordinance #3-1970. Van Kampen reported that the committee reviewed this ordinance  
133 and the county has a similar ordinance which is covered under zoning. Committee recommending  
134 rescinding this ordinance. Motion by Inge Van Kampen to rescind the Mobile Home Ordinance #3-  
135 1970, second by Jim Flory. Motion carried by voice vote.

136  
137 Move to Item #16. Other committee reports. Inge Van Kampen explained that the Ordinance Review  
138 Committee also reviewed the Emergency Management Agreement with Oneida County from 1973.  
139 Committee member Cindy Skinner was asked to contact Ken Kortenhof at the county to find out if this  
140 ordinance was still relevant. Response per email was that it was still current with the county and  
141 should be kept on the books. Other ordinances will be reviewed for recommendations at the next  
142 ordinance committee meeting not yet scheduled.

143  
144 Highway Shop Maintenance Committee meeting report. Van Kampen had compiled pricing from  
145 several sources for the garden tractor/mower with the lowest one being Bob's Power Center of \$4,160  
146 which was the same mower as Denny's Outdoor Power Equipment. Decision to go forward with  
147 purchase per board's direction. John Stevens then checked with Denny's Equipment and received the  
148 same price and was given permission to order from that retail store. Clerk had been called yesterday  
149 that mower was in and crew picked up today. Hot water pressure washer was purchased by Jim Flory  
150 for the town for \$4,099, which has also been delivered. Carwell application system to be researched  
151 further. WPS notified town that only underground electric service will be on S. Limberlost Road near  
152 the Town of Pelican border. Some gas lines will be replaced – permit already applied for and granted.  
153 Bulldozer cleaned up and running. Nick Scholtes will place on government surplus auction website in  
154 a few weeks. 2013 International patrol truck running better, but check engine light keeps coming on.  
155 Committee had requested Stevens bring warranty information to committee meeting for the 2017  
156 Western Star patrol truck – did not have but was instructed to bring to the April meeting. Stevens had  
157 submitted the list of one and two person jobs. Next meeting set for April 11<sup>th</sup> at 5:30 p.m.

158  
159 Fire Department. Brian Gehrig reported February had eight fire calls and 18 EMS calls. All trucks  
160 have been checked over. Tires will be needed by winter for Engine 2 and Tanker 1. New truck having  
161 electrical issues. He requested that an ordinance be considered to allow the fire department to enter a  
162 rental property to check for state required smoke detectors and other safety issues. He is researching  
163 for more information.

164

165 Library report. No one had attended the March meeting. Clerk Skinner had been contacted by the  
166 new president of the Library Board, Jane Roe, after the February meeting. A draft was prepared by  
167 the clerk to attach to current district agreement outlining what had been done at the 2016-2017  
168 review. Discussion as to what needs to be included, etc. Letters from two interested residents for the  
169 representative position, Maureen Sorensen and Renee Tenderholt, were discussed. Brian Gehrig  
170 asked Cindy Skinner if she would be willing to put together questions and then talk to both women on  
171 the phone as an initial interview due to being the representative for several months and knowing what  
172 is expected. She agreed to with the questions being sent to Van Kampen and Flory for input prior to  
173 contacting them.

174  
175 Spring dump weekends set for April 29<sup>th</sup> and 30<sup>th</sup> and May 6<sup>th</sup> and 7<sup>th</sup>, from 8:00 a.m. to 4:00 p.m.  
176

177 Reminder that the Annual Meeting is set for April 18<sup>th</sup> at 6:30 p.m., per state statutes to hold the third  
178 Tuesday of April unless changed at the prior Annual Meeting.  
179

180 Communications. Clerk Cindy Skinner received a thank you card from the Rhinelander Lions club for  
181 plowing out their shed near countryfest grounds with a check for \$100 included. Board directed clerk  
182 to return check. A thank you card received from the Oneida County Humane Society for funds  
183 received from town. An invitation to the Hodag Sno-Trails appreciation dinner at Holiday Acres.  
184 Public hearing notice from Oneida County on April 6<sup>th</sup>, for amending Highway Setbacks in the  
185 Shoreland Protection Ordinance. Amortization Schedule received from Commissioners of Public Lands  
186 for balance of loans – shop is \$34,832.33 and the fire truck is \$416,829.49. Final Major Class  
187 Comparison from Wisconsin Dept. of Revenue shows that the town is still in compliance for  
188 assessments. Hodag Sports Club notified the town that the Rhinelander High School Trap Team will  
189 be practicing on Sunday afternoons for a couple of hours starting in April and finishing at the end of  
190 the school year, in case there are complaints. Clerk had been asked to check the WPS billing for the  
191 ball park – town only being billed for street light, no meter on site. Clerk had been asked to check on  
192 local assessors who are completing Board of Review by the deadline of June – two of the towns  
193 responded theirs were, one was not. Also received call from assessor asking to talk with board for  
194 possible contract proposal. Letter from Independent Assessing Officers Assoc. of WI asking if town  
195 would be interested in becoming an associate for \$100 per year.  
196 Jim Flory notified of meeting of WI Wolf Facts on April 8<sup>th</sup> in Sugar Camp.  
197

198 Motion by Brian Gehrig to approve the March vouchers for payment, second by Inge Van Kampen.  
199 Motion carried by voice vote.  
200

201 Next board meeting scheduled for April 19, 2017, at 6:30 p.m.  
202

203 Motion by Inge Van Kampen to adjourn, second by Nick Scholtes. Motion carried by voice vote.  
204 Meeting adjourned at 8:50 p.m.  
205

206  
207  
208

Submitted by  
Cindy Skinner, Clerk