

1 **Proceedings of the Town of Pine Lake Board Meeting held on April 18, 2018, at 6:30 P.M., in the**
2 **Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**
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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town
5 website at www.townofpinelake.com according to Wisconsin Statutes.
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7 Present: Chairman Nick Scholtes, Supervisors Jim Flory, Tim Oestreich, Inge Van Kampen, Brian
8 Gehrig, Treasurer Judy Skinner and Clerk Cindy Skinner.
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10 Chairman Scholtes called the meeting to order at 6:30 p.m. Motion by Jim Flory to approve the
11 agenda and chairman to move items as necessary, second by Tim Oestreich. Motion carried by voice
12 vote.
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14 Motion by Inge Van Kampen to approve the minutes of the March 21, 2018, Town Board Meeting,
15 second by Brian Gehrig. Motion carried by voice vote.
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17 Treasurer's Report by Judy Skinner. Book balance-2/28/2018-\$815,984.89, Receipts-\$39,811.97,
18 Disbursements-\$53,512.92, Book balance-3/31/2018-\$802,283.94, Peoples Checking-\$412,305.42,
19 Peoples Money Market-\$136,424.56, Peoples CD-\$253,553.96, Bank balance-3/31/2018-\$802,283.94
20

21 Library Report by Renee Tenderholt. Written report distributed to the board. The DPI annual report
22 was given to the town board. Staff member Sheryl Miller was profiled. She has worked at the library
23 for 43 years, beginning as a page and serving at the library in many capacities. Currently works
24 cataloging new materials in all departments, as well as working to negotiate better prices for
25 subscriptions and materials when possible. Associate Bank presented a proposal of services to be
26 considered by the board – to be on their May agenda. Kulp Roofing contractor filled the gaps in the
27 attic insulation and a week later all the sprinkler heads were changed out by Pace Fire Protection of
28 Appleton. They will maintain them in the future. The cost will be billed to Kulp Roofing. Tim
29 Kingman is giving input on possible resealing and restriping the parking lot. Potential renter
30 considering the Pelham St. property. Circulation for Pine Lake in March was 1,436 items for a total of
31 4,475 items for the year.
32

33 County Supervisor Report by Jack Sorensen. First thanked the snowplow drivers for their work
34 during the latest snowstorm. The county board has four new members. Sorensen is now first vice
35 chairman and remains on the same committees. Mining is a continuing issue and he explained the
36 process. Karl Jennrich explained the unsafe structures ordinance and that the county can now help
37 the towns enforce to have these structures removed. The town would hire a contractor for removal of a
38 structure and the county would put the charge as a special assessment on the tax bill for collection.
39 He also explained the shoreland ordinance which became effective April 1st.
40

41 Mr. Jennrich discussed the current Recreational zoning on Highway 17. The Planning and Zoning
42 office receives calls from potential businesses that would like to locate on the highway and having to
43 tell them that their business won't work within this zoning corridor. Discussion as to what the town
44 might want to do. Also discussed some issues still occurring in Pine Lake.
45

46 Citizen's Concerns. None.
47

48 Moved item #12-Constable Report. Tom Quandt reported that he stopped two delivery trucks – both
49 semis – one with beer and the other food – due to travelling on the roads with weight limits. Neither
50 truck had permits to exceed the weight limits. One driver claimed he wasn't aware of weight limits.
51 Both were given warnings and told to either use smaller delivery trucks or to contact customer to meet
52 them and off load products into smaller vehicles. Sheriff department cited the food delivery truck.
53 The constable had handled the situations correctly.
54

55 Operator License application for Erica Zernia. Clerk reported on background check, which had a
56 court case scheduled soon but is a misdemeanor. Motion by Jim Flory to approve, second by Brian
57 Gehrig. Motion carried by voice vote.

58
59 Amendment to Plan Commission Ordinance #01-01 that will allow members to opt out of the per diem
60 payment. Discussion. Motion by Jim Flory to approve, second by Inge Van Kampen. Motion carried
61 by voice vote.

62
63 Highway Shop Maintenance Committee report. Inge Van Kampen reported that a resident at the
64 corner of Spur Lane and Trails End Loop had contacted her regarding damage to his new lawn by the
65 snowplow in a recent storm. Discussion with the consensus of the board that the crew can scrape the
66 soil back into place. The committee approved the purchase of a 300 gallon barrel of cleaner. They
67 also authorized the removal of some problem trees on Shady Lane by Todd's Tip Top tree service at a
68 cost of \$720. Future meetings will look at the vacating of shorter town roads. Also received a
69 complaint about potholes that have worsened over the past couple of years on Shepard Lake Road--to
70 be evaluated later in spring.

71
72 The crew foreman notified the committee that the part-time crewman will no longer work the summer
73 hours but will continue the snowplowing. Discussion as to how to proceed and if there is an actual
74 need for the additional help. Consensus of the board is to advertise for part-time summer help.

75
76 The crew foreman had brought the deterioration of the railroad tracks at the intersections of
77 Lakeshore Drive, Timber Drive and North Drive to the committee's attention. He was not getting
78 response when attempting to contact the railroad. Nick Scholtes will contact.

79
80 Also addressed at the meeting were the repairs needed at the intersections of County W-River Road,
81 County W-Birchwood Drive and County W-Pine Lake Road and who is responsible. Discussion with
82 Nick Scholtes to contact the county highway commission.

83
84 Shop inventory distributed at meeting. To be on next month's agenda to give the board time to review.

85
86 Safety and Harassment Policies. Discussion with decision to review the policies along with the
87 updates to the Work Agreement at the next Shop Committee meeting on May 8th. A town board special
88 meeting will be scheduled immediately following the committee meeting.

89
90 Fire Department Report. Brian Gehrig reported that the month of March had 10 EMS calls and five
91 fire calls. He explained that there have been a lot of structure fires that the fire department has
92 responded to as part of mutual aid agreements. He also explained that now the system dispatches
93 what equipment each department is to bring so that not every department is bringing all their
94 equipment to the fires. He is still working on the hard water problem at both of the fire stations.
95 Waiting on reports with recommendations for solutions.

96
97 Committee Reports. Solid Waste Committee met with Tim Oestreich reporting that they had reviewed
98 the current contract and identified items to be addressed in a new contract. Next step is to meet with
99 Advanced Disposal to discuss terms of a new contract.

100
101 Committee appointments for 2018. Nick Scholtes is extending the terms of all current committee
102 members whose terms end 4/30/2018 for two years to 4/30/2020 and chairmen of committees to
103 remain the same. It was pointed out that the Highway Shop Maintenance Committee has too many
104 board members, so the number of regular members will be reduced by one. Tim Oestreich will be an
105 alternate member to cover any absence or if a member must abstain. The Solid Waste Committee will
106 add Clerk Skinner as a member with term to end 4/30/2020.

107
108 Communications – The assessor contacted clerk with the dates for Board of Review, June 6th, and
109 Open Book, May 30th. The board agreed those dates will work with the BOR beginning at 3:00 and

110 clerk to make sure that Open Book hours will accommodate property owners who work during the
111 day. Other communications included information from WTA and additional fee of \$50 in order for
112 board and clerk and treasurer to access the educational videos on the website. The NATH is holding
113 fundraiser in June for collection of electronic devices to be recycled. Clerk asked that building
114 committee consider a list of maintenance items.

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116 Motion by Inge Van Kampen to approve the April vouchers for payment, second by Jim Flory. Motion
117 carried by voice vote.

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119 Next board meeting is set for May 16, 2018, at 6:30 p.m.

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121 Motion by Jim Flory to adjourn, second by Inge Van Kampen. Motion carried by voice vote. Meeting
122 adjourned at 8:35 p.m.

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Submitted by
Cindy Skinner, Clerk