

1 **Proceedings of the Town of Pine Lake Board Meeting held on April 19, 2017, at 6:30 P.M., in the**  
2 **Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**  
3

4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town  
5 website at [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.  
6

7 Present: Chairman Jim Flory, Supervisors Timothy Oestreich, Brian Gehrig, Nick Scholtes,  
8 Inge Van Kampen and Treasurer Judy Skinner and Clerk Cindy Skinner.  
9

10 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Nick Scholtes to approve the  
11 agenda and chairman to move items as necessary, second by Inge Van Kampen. Motion carried by  
12 voice vote.  
13

14 Motion by Brian Gehrig to approve the minutes of the March 22, 2017, Town Board Meeting, second  
15 by Tim Oestreich. Motion carried by voice vote.  
16

17 Treasurer's Report by Judy Skinner. Book Balance - 2/28/2017 - \$800,098.04. Receipts -  
18 \$1,370.45. Disbursements - \$55,070.73. Book Balance - 3/31/2017 - \$746,397.76. Peoples  
19 Checking Account - \$361,272.62. Peoples Money Market - \$135,125.14. Peoples CD - \$250,000.00.  
20 Bank Balance - 3/31/2017 - \$746,397.76.  
21

22 Re-appointment of Judy Skinner as treasurer for 3 year term and retroactive to April, 2016 through  
23 April, 2019. Motion by Inge Van Kampen to re-appoint Judy Skinner as treasurer from April, 2016,  
24 through April, 2019, second by Brian Gehrig. Motion carried by voice vote.  
25

26 Citizens Concerns. None  
27

28 County Board Supervisor report. Jack Sorensen reported a change in setbacks to town roads right-of-  
29 way, changes to shoreland zoning ordinance nearly finished, and issues in Minocqua regarding  
30 Marshfield Clinic proposal to build hospital. He also thanked the Pine Lake Fire Department for their  
31 quick response to him a couple of weeks ago.  
32

33 Request from the Pine Lake ATV/UTV Club to continue the application process to open County W and  
34 County C with the County Highway Commissioner. Jim Flory reported that an informational meeting  
35 had been held on April 8<sup>th</sup> with approximately 38-40 attendees. Some property owners were not in  
36 favor of opening those county roads to ATV routes. Discussion on both roads. Nick Scholtes  
37 explained that the town board can provide input to the county. Written comments received from  
38 residents were split. Jim Flory expressed concern with the lake area on County W. Brian Gehrig  
39 suggested that the route could start at River Road on County W. Lenny Cynkar, president of the  
40 ATV/UTV club, will be attending a county meeting of all the clubs with the forestry department on  
41 April 26<sup>th</sup> regarding opening more trails utilizing county forest land. Jack Sorensen had concerns for  
42 any ATV routes but especially County C with higher speed limits. Scholtes felt that it is a neutral  
43 position for the town. These are county roads and the county owes due diligence with regards to  
44 safety in their decision to opening these up to routes. Motion by Nick Scholtes to submit to the county  
45 the results of the written responses received for their review with the town position being neutral and  
46 to.... Some discussion started without completed motion or second. Scholtes withdraws motion.  
47 Discussion. Motion by Brian Gehrig to submit to the county the results of the written responses  
48 received for their review with the town position being neutral. And that the town board requests  
49 restricting a route on County W to run from River Road to Highway 17 and a route on County C to run  
50 from N. Faust Lake Road to Limberlost Road with a six month review by the county. The Pine Lake  
51 Town Board grants permission for the Pine Lake ATV/UTV Club to continue the process with Oneida  
52 County. Second by Inge Van Kampen. Discussion. Roll call vote taken. Brian Gehrig, aye, Inge Van  
53 Kampen, aye, Nick Scholtes, aye, Tim Oestreich, aye, Jim Flory, aye. Motion carried by 5 ayes and 0  
54 no.  
55

56 Discussion on closing ATV routes during Hodag Countryfest having River Road to Eagles Bluff Road  
57 and Forest Lane temporarily closed from July 1<sup>st</sup> to July 19<sup>th</sup>. Procedures to close with consensus to  
58 have club place "Temporarily Closed" signage on ATV/UTV signs.

59 Petition from property owners on Lonely Drive presented by Phil Guzik to close that road to ATV/UTV  
60 routes. Mr. Guzik explained that one property owner did not sign and the other one is out of area.

61 Five signatures on petition. They are having problems with ATV's coming off the lake during the  
62 winter and crossing their properties to get to Pine Lake Road, which is all private. Discussion. The  
63 ATV/UTV Route Ordinance will have its annual review at the May town board meeting. Tabled until  
64 May.

65  
66 Highway Shop Maintenance Committee report. Inge Van Kampen reported the committee met on April  
67 11<sup>th</sup> and approved the Option 3 of the Reliance network insurance plan for Steve Biesik – monthly  
68 premium of \$516.74, with the board needing to approve after the fact. The deadline for renewal was  
69 April 15<sup>th</sup>. A Workman's Comp claim has been filed for Biesik with the insurance company paying 2/3  
70 of his wages. The town will pay him the balance of his wages using accumulated sick leave. John  
71 Stevens had reported cutting of trees on Wood Park and Trails End Rd. Roads being swept. Removing  
72 weight limit signs. Door on shed needs to be replaced and two estimates received. The crew was  
73 informed of their responsibility to check on address signs with the enactment of the Emergency  
74 Address Sign Placement ordinance. Nick Scholtes updated the road construction for Nature Rd,  
75 Timber Lane, intersection of Candlelite Lane and Cross Country Road, and Faust Lake Rd. Other  
76 possible roads to place for bids will be River Road from Trails End Road to just past Forest Lane and  
77 Journeys End Road. Committee also discussed hiring an engineer to prepare an application package  
78 for funding for Journeys End Road. The warranty information for the 2017 Western Star had been  
79 provided. An offer to purchase had been received for the bulldozer and committee recommended that  
80 the town board decline and list on the Wisconsin Surplus auction website. No update on Carwell  
81 application system. Issues with Menards pond had been brought to the committee's attention.

82  
83 Health insurance renewal for Steve Biesik. The committee had reported approving the Option 3 of the  
84 Reliance network plan due to the April 15<sup>th</sup> deadline. Cost of \$516.74 per month. Motion by Nick  
85 Scholtes to approve the renewal after the fact, second by Brian Gehrig. Motion carried by voice vote.

86  
87 Replacement door for the shed located near the town shop. Two estimates received - \$600 and \$700  
88 installed. Discussion as to the type – commercial or residential. Consensus was the commercial door.  
89 Motion by Tim Oestreich to approve the purchase/installation of the \$700 commercial door for the  
90 shed, second by Brian Gehrig. Motion carried by voice vote.

91  
92 Change to road work at intersection of Candlelite Lane and Cross Country Road. Nick Scholtes  
93 reported that he had met with American Asphalt to further explore options to alleviate the problem  
94 area. A list with costs was distributed to the board. Total additional cost will be \$6,192.20 for work  
95 and culverts to divert water. Scholtes explained the placement of the culverts – three altogether.  
96 Discussion. Motion by Nick Scholtes to approve the extra cost of \$6,192.20 to the intersection of  
97 Candlelite Lane and Cross Country Rd, second by Brian Gehrig. Motion carried by voice vote.  
98 Scholtes to have change order sent to clerk for signature.

99  
100 Agenda item stated hiring engineer to prepare a "bid" package of Journeys End Road, should've been  
101 "application" package. Scholtes explained the advantage of hiring an engineer to prepare the  
102 application package when applying for funding. Discussion as to possible costs which could be nearly  
103 \$3,500. Motion by Jim Flory to hire an engineer to prepare an application package for Journeys End  
104 Road, second by Inge Van Kampen. Motion carried by voice vote.

105  
106 Offer to purchase bulldozer. Written offer had been received for \$3,600 with the Highway Shop  
107 Maintenance Committee recommending the town board decline the offer and place bulldozer on the  
108 Wisconsin Surplus auction site. Discussion as to listing and possible sale price that could be  
109 obtained. Motion by Tim Oestreich to decline the offer and to list at the auction site, second by Inge  
110 Van Kampen. Motion carried by voice vote 4 ayes and 1 no.

111 Further discussion with another written offer submitted by same party which has not been opened.  
112 Consensus to not open and allow other interested parties the opportunity to bid on the equipment.

113  
114 Menards pond overflow. Jim Flory had called the DNR but still no response. Tim Oestreich had  
115 observed the contractor has been hauling boulders in dump truck and using excavator very near or  
116 over the road culvert. Town needs to watch for road damage. Flory will contact DNR again.

117 Assessor Committee report. Tim Oestreich reported that the group met on April 11<sup>th</sup> and reviewed the  
118 current contract. Request for proposals will be sent to five assessors who represent other  
119 municipalities in Oneida County or have contacted the town for an opportunity to submit a proposal.  
120 The Department of Revenue contract example will be used. Current contract ends the end of this year.

121 Brian Gehrig explained that the request will be for 4 years, 25% maintenance each year, with a  
122 revaluation option cost so that we can budget ahead. Deadline for return of proposals is May 26<sup>th</sup> and  
123 the committee will review at the June 2<sup>nd</sup> meeting. Clerk Skinner to send out letters. An email had  
124 been received from Accurate Appraisals regarding changes being implemented to improve their  
125 assessment processes/service. Dates for Open Book and Board of Review received and to be changed.

126

127 Constable Report. Written report given to the clerk by Tom Quandt. Complaint of barking dogs on  
128 Pine Creek Rd – checked on and no barking heard. Dogs running at large on Clover Lane. He spoke  
129 with owners and gave them copy of ordinance. Another dog running at large on Trails End Loop.  
130 Unable to locate.

131

132 Fire Department report. Brian Gehrig reported that March had nine fire calls and 14 EMS calls.  
133 June 10<sup>th</sup> will be the 40<sup>th</sup> anniversary celebration for the department with refreshments and  
134 entertainment. A 20' x 40' addition is planned for Fire Station #2 to house equipment. The  
135 Department to take care of the work. Inspections have started for the alcohol licensees and should be  
136 completed for the May meeting. Noted that the town crew needs to redo address signs at Feight's  
137 Coins and on Spruce Drive-this sign is on River Road and should be on Spruce Drive as it is out of  
138 sequence. Gehrig also requested that the crew do the mowing at Fire Station #2 with the purchase of  
139 the riding mower for the town.

140

141 Operator's License application for Kay Zarm. Currently licensed in Rhinelander. Clerk forgot to do  
142 background check, but confident not a problem since holding a license. Motion by Inge Van Kampen  
143 to approve the application contingent upon background check being completed, second by Nick  
144 Scholtes. Motion carried by voice vote.

145

146 Appointment of library representative to finish out the term ending April 30, 2019. Clerk Skinner  
147 explained that she asked Inge Van Kampen and Jim Flory to help her conduct in person interviews  
148 with the two candidates. Van Kampen explained how the interviews went with the recommendation  
149 to appoint Renee Tenderholt to the position. Motion by Jim Flory to appoint Renee Tenderholt as  
150 library board of trustees representative with term to end April 30, 2019, second by Inge Van Kampen.  
151 Motion carried by voice vote.

152

153 Communications. Cindy Skinner had a resident who wanted to remove culvert from driveway.  
154 Skinner asked Joe Dreifeurst to check out. No problem to remove. WTA Workshop May 11<sup>th</sup> in  
155 Minocqua. Inspection of fuel tank at town shop by city inspector with a couple of discrepancies noted.  
156 Inspection of salt/sand shed at town shop by WI DOT. Oneida County Highway Dept. accepting  
157 orders for the 2017-2018 salt/sand. WTA Unit meeting April 26<sup>th</sup> in Sugar Camp. Notification from  
158 DSPS of substantial compliance of a 20' x 120' x 21' high building addition at AirPro, 4858 Hwy 17 N.  
159 Notification received from Division of Industry Services of the completion of building at Oak Leaf Auto  
160 Salvage. Clerk sent information on to the assessor. The attachment for the library agreement showing  
161 what had been worked on in 2016 and sent to the other municipalities had no responses.  
162 Recreational grants from DNR due by May 1<sup>st</sup>. OCEDC luncheon and annual meeting notice for  
163 April 28<sup>th</sup>. Boyd Financial Services client appreciation dinners April 26<sup>th</sup> and May 4<sup>th</sup>. Notice for  
164 Turnout for Transportation in Madison on May 10<sup>th</sup>. Notice for WI Dept. of Health Services regarding  
165 cigarette licensing and fees.

166 Blake Jensen informed board of beaver traps set in several areas.

167

168 Motion by Inge Van Kampen to approve the April vouchers for payment, second by Tim Oestreich.  
169 Motion carried by voice vote.

170

171 Next board meeting set for May 17, 2017, at 6:30 p.m.

172

173 Motion by Brian Gehrig to adjourn, second by Nick Scholtes. Motion carried by voice vote. Meeting  
174 adjourned at 8:40 p.m.

175

176

177

178

179

180

Submitted by  
Cindy Skinner, Clerk