

1 **Proceedings of the Town of Pine Lake Board Meeting held on June 21, 2017, at 6:30 P.M., in the**  
2 **Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**

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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town  
5 website at [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.

6  
7 Present: Chairman Nick Scholtes, Supervisors Jim Flory, Brian Gehrig, Inge Van Kampen and  
8 Treasurer Judy Skinner and Clerk Cindy Skinner.

9 Absent: Tim Oestreich

10  
11 Chairman Scholtes called the meeting to order at 6:30 p.m. Motion by Jim Flory to approve the  
12 agenda and chairman to move items as necessary, second by Inge Van Kampen. Motion carried by  
13 voice vote.

14  
15 Motion by Inge Van Kampen to approve the minutes of the May 17, 2017, Town Board Meeting, second  
16 by Brian Gehrig. Motion carried by voice vote.

17  
18 Treasurer's Report by Judy Skinner. Book Balance - 4/30/2017 - \$767,126.52. Receipts -  
19 \$1,985.32. Disbursements - \$49,029.69. Book Balance - 5/31/2017. Peoples Checking Account -  
20 \$332,786.23. Peoples Money Market - \$135,265.82. Peoples CD - \$252,030.10. Bank Balance -  
21 5/31/2017 - \$720,082.15.

22  
23 Library Report by Renee Tenderholt. Written reports were distributed to the board. The library board  
24 completed initial review of library policies. To be put into document and returned for final approval.  
25 Director submitting letter to Oneida County Library Board for an increase of \$8,213.90 to cover rising  
26 costs for reimbursement to other libraries in the system. The director will be preparing an annual  
27 report with target date of July to complete. Circulation for Pine Lake in May was 1,780 items checked  
28 out with a year-to-date total of 8,415. Continued discussion of lease on the smaller rental property  
29 and increase in maintenance responsibilities and costs increasing. The construction management  
30 company developed a contract and spec manual to be sent to city attorney to review. Approval of  
31 installation of clerestory windows on the north wall with postponement of windows to the West/East  
32 and insulation for entire 1980's addition. Inspection needs to be done on exactly what will be needed  
33 for insulation. Proposed schedule of Phase 1 (bid phase) end of July and demolition of north wall to  
34 begin first of August with completion by end of September.

35  
36 County Board Report. Jack Sorensen absent.

37  
38 Citizen's Concerns. Blake Jensen concerned about unofficial information that Hodag Countryfest not  
39 opening overflow early enough, thus potential to cause parking along road which violates town  
40 ordinance. Constable will check into further.

41 Phil Guzik made the board aware that a sick raccoon near his property on Lonely Drive was taken to  
42 Wild Instincts and found to have distemper.

43  
44 Amended ATV/UTV Ordinance repealing and recreating Section V-Designation of Routes to add Lonely  
45 Drive and to change the dates of temporary closures during Hodag Countryfest from July 1<sup>st</sup> to July  
46 15<sup>th</sup> to being "determined by the town board each year". Motion by Jim Flory to approve the  
47 amendment, second by Inge Van Kampen. Motion carried by voice vote.

48 Clerk Skinner informed the board that the closure dates for Countryfest were published and also put  
49 on the website. The sheriff's department was reminded of those dates.

50  
51 Highway Shop Maintenance Committee report. Inge Van Kampen reported the meeting was held June  
52 13<sup>th</sup>. Workman's Comp employee update given. Gravel delivered today. Backhoe tires need to be  
53 replaced. Loader transmission not out, but will be needing repairs. John Stevens had a verbal  
54 estimate from Nortrax in Merrill for approximately \$25,500, but until torn down, not sure what will be  
55 needed. Suggested since not immediate need to be repaired to be taken up at budget time. Pressure

56 washer problem was repaired by Stevens with parts sent by company under warranty. Old parts  
57 repaired and being kept for backup. Spruce Drive address changed and posted properly. Lawn  
58 mowing being taken care of. Drainage on Oak Drive to be fixed with property owner given written  
59 permission to the town to work off road right-of-way. Worksheets are being completed correctly.  
60 Fundraiser in August at the town ballpark precipitated with clerk calling Advanced Disposal to pick up  
61 garbage weekly during non-winter months with town putting a barrel out for collection. Advanced  
62 Disposal put their own container at park immediately. Dump issues discussed and committee  
63 directed Stevens to hire an excavator to move the large brush pile. Problems with utility companies'  
64 work showing up months later. Stevens has all contact information so he will call when issues arise.  
65 Birchwood Drive needs gravel due to rainstorms. Right-of-way washouts – shoulder work needs to be  
66 done. Mowing along shoulders being worked on. Musson's was contacted allowing them an extension  
67 to road work contracts to the end of August. Assured that Timber Lane will get done this year.

68  
69 Menards pond overflow update. Tim Oestreich has been monitoring and asked Jim Flory to report to  
70 board that it hadn't gotten worse this past weekend. Grass is being cut in that area. Oestreich will  
71 represent the board in overseeing, if OK with other board members, and in working with the city, DNR  
72 and Menards. Consensus of the board is to allow him to be the town's representative in dealing with  
73 the problem.

74  
75 Constable Report. Tom Quandt reported on dog issues on Lakeshore Drive and County W along with  
76 ongoing issues on Clover Lane and Forest Lane. The owner on Forest Lane appears to have no interest  
77 in doing much about the problem.

78  
79 Fire Department Report. Brian Gehrig reported that May had 19 EMS and 10 fire calls. June has had  
80 a high volume so far. The 40<sup>th</sup> Anniversary party was well attended with a good band and excellent  
81 fireworks. YMCA races will be this Saturday and they are borrowing cones from the town and fire  
82 department. Race should be done by noon. Storm damage with fire department responding to trees  
83 down that took down electric wires. When WPS would not give an estimated time of arrival, the fire  
84 department shuts down the road and notifies dispatch. Not able to have fire department personnel be  
85 on sight for unknown amount of time.

86  
87 Committee Appointments. Chairman Scholtes appointed/extended current committee members  
88 whose terms ended April 30, 2017, for another two year term. A change made to the Highway Shop  
89 Maintenance Committee of Tim Oestreich to finish out Scholtes term.

90  
91 "Class B" Liquor/Class "B" Beer renewal application for Cross Country Bar & Grill, Inc., Erik  
92 Wierschke, Agent, 4285 Cross Country Road. The clerk reported that the renewal had been submitted  
93 too late for the May meeting. The background check was OK. Motion by Jim Flory to approve, second  
94 by Brian Gehrig. Motion carried by voice vote.

95  
96 Cigarette License application for Beverages and Beyond Distributors, Inc., vendor at Countryfest.  
97 Motion by Inge Van Kampen to approve, second by Brian Gehrig. Motion carried by voice vote.

98  
99 Amend the 2017 budget to move \$858.80 from Steve Biesik HRA Reserve into current budget. Motion  
100 by Nick Scholtes to amend budget, second by Inge Van Kampen. Motion carried by voice vote.

101  
102 Communications. Nick Scholtes received notice from Oneida County Planning and Zoning for public  
103 hearing on July 5, 2017.

104 Clerk Skinner noted that the committee reports item had been omitted from agenda. The Assessor  
105 Committee and the Plan Commission had met. Pam Monette had called asking to park motorhome at  
106 community building for one day while a logger came in to remove trees from her property and clerk  
107 had OK'd. Workman's Compensation dividend \$614 coming due to claims activity from 12/1/2015 to  
108 12/1/2016. Had anonymous complaint about the Trails End Loop property again. Contacted  
109 Planning and Zoning. Mr. Jennrich to go again for pictures and take to county committee. Due to  
110 Wisconsin Elections Commission sending out 4-year maintenance postcards to voters who hadn't

111 voted in the previous four years, an address on Riverview Drive was not in the county system. Skinner  
112 drove to property and that address does exist along with another missing address. Property has two  
113 cottages along with main home. Also notified Assessor to make sure in property description. Shared a  
114 communications from Electons Commission regarding the security of the voter registration system in  
115 Wisconsin and that our state is not one of the states involved with the Russian investigation. Also  
116 instructing clerks on best practices to help keep secure.

117 Brian Gehrig had complaints about a vacant mobile home in Little Pine Acres and the vacant house at  
118 the corner of River Road and County W. He will contact Planning and Zoning to find out status.

119 Jim Flory had been contacted by Bernie Wanty with concerns of a lot of fill dirt being taken from a  
120 property near his. He suggested that Mr. Wanty go to Planning and Zoning.

121

122 Motion by Brian Gehrig to approve the June vouchers for payment, second by Inge Van Kampen.

123 Motion carried by voice vote.

124

125 Next meeting is scheduled for July 19, 2017, at 6:30 p.m.

126

127 Motion by Inge Van Kampen to adjourn, second by Jim Flory. Meeting adjourned at 7:35 p.m.

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129

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Submitted by  
Cindy Skinner, Clerk