

1 **Proceedings of the Town of Pine Lake Board Meeting held on July 19, 2017, at 6:30 P.M., in the**
2 **Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**
3

4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town
5 website at www.townofpinelake.com according to Wisconsin Statutes.
6

7 Present: Chairman Nick Scholtes, Supervisors Jim Flory, Tim Oestreich, Brian Gehrig,
8 Inge Van Kampen and Clerk Cindy Skinner.
9 Absent: Treasurer Judy Skinner
10

11 Chairman Scholtes called the meeting to order at 6:30 p.m. Motion by Inge Van Kampen to approve
12 the agenda and chairman to move items as necessary, second by Jim Flory. Motion carried by voice
13 vote.
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15 Motion by Jim Flory to approve the minutes of the June 21, 2017, Town Board Meeting, second by
16 Brian Gehrig. Motion carried by voice vote.
17

18 Treasurer's Report. Judy Skinner absent. Clerk gave a report – June receipts of \$18,125.27 and
19 expenses of \$40,438.05. Bank balances as of July 19, 2017 – Peoples Bank, \$254,790.30, Peoples
20 Bank Money Market, \$135,343.42, Associated Bank – Fire Dept. - \$20,778.27, Peoples Bank CD -
21 \$252,030.10.
22

23 Library Report – Renee Tenderholt. Written report distributed to board prior to meeting. Stevens
24 Street rental will be handled by Driscoll Property Management – rent will increase from \$500 per
25 month to \$650, should the current tenants agree. Preliminary 2018 budget was given to library board
26 by the director – still some items unknown. Budget is due by September 15th. A 5% increase from the
27 Oneida County Library Board has been requested. Patron policy still in progress with library board
28 accepting 18 pages of the policy language. Pine Lake had 2,134 circulations for June. Pine Lake
29 continues to have the highest circulation behind the city. Building Committee reported that bidding
30 process has been extended to July 28th but due to the scheduling of contractors work on the windows
31 and insulation may not begin until next spring. Currently tuck pointing is being done to fill in the
32 mortar cracks around the building.
33

34 County Board Supervisor report. Jack Sorensen not present as no county board meeting held in July.
35

36 Citizens' Concerns. None
37

38 Request from the county for any objections to an Administrative Review Permit for Wayne Kulhanek,
39 owner, of existing 4 unit apartment building as a vacation rental for less than the 30 consecutive days
40 minimum length of stay on the following property: 4197 County W, Part of Gov't Lot 1, S29,T37N,R9E,
41 Pin PL 596-6. Mr. Kulhanek was present to discuss and answer any questions. He explained that he
42 wants to try something different. Very few vacation rentals on Boom Lake or access to. Question as to
43 if all units will be converted to weekly. Answered with not now, will only rent one to start with.
44 County W is zoned Recreational. Several conditions by the county were noted including parking to
45 accommodate 12 vehicles and if a dumpster is used it is to be screened from view. Question if he was
46 considering less than weekly rentals. He replied that he is not going to rent on a daily basis. Concern
47 was expressed regarding possible noise from vacationers. Motion was made by Tim Oestreich to no
48 objections since the plan meets the town's comprehensive plan with all the criteria for Recreational
49 Zoning having been met, second by Jim Flory. Motion carried by voice vote.
50

51 Additional payment to Ian Anderson for Plan Commission survey data input due to underestimate of
52 amount of time involved. Discussion with clerk regarding the amount of narrative answers that had to
53 be typed up. Motion by Jim Flory to pay Ian Anderson an additional \$250, second by Brian Gehrig.
54 Motion carried by voice vote.
55

56 Operator License new and renewal applications. Maddi R. Nieuwenhuis (new), Shelly A. Rhode
57 (renewal), Jennifer Slagowski (renewal), Justin L. Hirman (renewal), and Greg Golden (renewal). Clerk
58 reported that the new application had completed her Responsible Beverage Course and had passed
59 background check. All of the renewals had passed background checks. All were paid. Since all
60 applications came in after the last town board meeting and with Hodag Countryfest coming up,
61 provisional licenses had been issued for all of the applicants. Motion by Inge Van Kampen to approve
62 the applications, second by Tim Oestreich. Motion carried by voice vote.

63
64 Highway Shop Maintenance Committee report. Inge Van Kampen reported that the committee did not
65 hold a meeting. She did update the board on the employee currently on Workman's Comp. who will be
66 able to return to work with no restrictions on July 31, 2017. The next committee meeting will be
67 August 8th at 5:30 p.m.

68
69 Road project updates. Nick Scholtes reported that Nature Road was finished with some changes that
70 he approved resulting in going over the bid by a small amount. The intersection of Candlelite Lane
71 and Cross Country Road is completed but the road was damaged by the contractor who will be
72 repairing it shortly. Timber Lane culvert should be installed in the next couple of weeks. The crew
73 foreman would like to delay road paving, but very important to finish this year. Faust Lake Road bid
74 was in from the Town of Pelican who took the lead on the joint agreement to do the whole road instead
75 of sections by each town. Just under \$25,000 should be Pine Lake's share. Shepard Lake Road is
76 now a priority with River Road having to wait until 2018. Musson's and other contractors are all
77 behind schedule due to all the rain. Discussion on what future projects will be coming. American
78 Asphalt may be able to take care of the dip in Cross Country Road while their machinery is back
79 making repairs on the intersection noted above.

80
81 Menard's Pond update. No issues right now. It did overflow in June and there was a problem with a
82 nearby resident and washout.

83
84 Constable Report. Tom Quandt reported of a complaint about dogs barking on Skunk Creek Road.
85 Ticket had been issued in the past. Hodag Countryfest - did daily road checks on River Rd and
86 Crystal Lake Rd, put up "no parking" signs, which were obeyed for the most part, barricades put up by
87 crew near Shoeder's camper lot at the school. After the event, took down all the signs and barricades.
88 Received a report of ATV's around Gate 3, tried to locate them but couldn't. Overall a good year at
89 countryfest.

90
91 Fire Department Report. Brian Gehrig reported issuing five fireworks permits. Numbers for fire/ems
92 calls for June not available with getting ready for ice sales for countryfest. Sold about 3,500 bags.
93 Will have final numbers at next meeting. He thanked the town crew for building the ramp for the ice
94 semi-trailer. A pallet jack was purchased to move the ice in the truck. Can also be used by the crew
95 and will be stored at the shop. Greg Saack, former inspector for the fire department, passed away.
96 Pieces of roof shingles from Fire Station #1 and the hall are being found on the parking lot. After
97 looking at the roof, replacement will be needed soon. Hodag Countryfest loaned their Bobcat to the
98 department to offload the ice. Calls for countryfest included 2 medical calls, one C.O. and one fire call.
99 They were also on standby for pyrotechnics on stage.

100
101 Committee Reports. Assessor Committee met on July 18th. Brian Gehrig reported that the proposals
102 were reviewed further. Three of the four applicants will be interviewed. Not necessary to interview the
103 current assessor. Committee will conduct the interviews. Date and times to be set.

104
105 Communications. Clerk Cindy Skinner had been notified of a large outdoor party to be held in August
106 on Shepard Lake Road property. Concerned with the advertising on Facebook as to the possible
107 number of attendees as well as having beer for a \$10.00 donation, which is not legal. The first one
108 was held last year but received notice too late to inform the board. She will contact the sheriff's office
109 as well as county zoning. WTA Unit meeting on July 26th in Woodboro. Received call from a party who
110 has a seasonal campsite at Moen Lake Campground and receiving a Personal Property notice.

111 Explained to the board information received regarding the addition of all the Personal Property for the
112 campground seasonal campers. Minutes of the Annual Meeting for the Pine Lake ATV/UTV Club were
113 given to board members. Update from the Wisconsin Elections Commission regarding the federal
114 request for Voter Registration information. Referendum will be on the April, 2018, election for the
115 "elimination of the state treasurer". No updates on the two properties that Brian Gehrig had reported
116 to county zoning – corner of County W and River Rd. and 4845 Little Pine Acres. Update of complaint
117 for 5240 Forest Lane. Fire Inspection report received for the town shop. No issues. Couple of garbage
118 pickup questions that the chairman and the clerk answered for residents. Email from resident on
119 Shepard Lake Road inquiring about when the needed repairs might be taken care of.

120

121 Motion by Jim Flory to approve the July vouchers for payment, second by Brian Gehrig. Motion
122 carried by voice vote.

123

124 Next meeting is scheduled for August 16, 2017, at 6:30 p.m.

125

126 Motion by Jim Flory to adjourn, second by Inge Van Kampen. Motion carried by voice vote. Meeting
127 adjourned at 7:50 p.m.

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129

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Submitted by
Cindy Skinner, Clerk