

1 **Proceedings of the Town of Pine Lake Board Meeting held on August 16, 2017, at 6:30 P.M., in**
2 **the Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**
3

4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town
5 website at www.townofpinelake.com according to Wisconsin Statutes.
6

7 Present: Chairman Nick Scholtes, Supervisors Jim Flory, Tim Oestreich, Brian Gehrig,
8 Inge Van Kampen, Treasurer Judy Skinner and Clerk Cindy Skinner.
9

10 Chairman Scholtes called the meeting to order at 6:30 p.m. Motion by Inge Van Kampen to approve
11 the agenda and chairman to move items as necessary, second by Tim Oestreich. Motion carried by
12 voice vote.
13

14 Motion by Brian Gehrig to approve the minutes of the July 19, 2017, Town Board Meeting, second by
15 Jim Flory. Motion carried by voice vote.
16

17 Treasurer's Report by Judy Skinner. Book balance, 6/30/2017-\$697,653.27. Receipts-\$59,273.90.
18 Disbursements-\$79,455.19. Book Balance, 7/30/2017-\$677,471.98. Peoples Checking -
19 \$290,012.17. Peoples Money Market-\$135,429.71. Peoples CD-\$252,030.10.
20

21 Clerk reviewed accounts in the current budget that are over or close to going over amounts allotted.
22

23 Library Report – Renee Tenderholt. Written report was distributed to the board prior to the meeting.
24 Tenderholt highlighted some of the areas such as working on the 2018 budget and the initial request
25 to the county to increase their share. That was approved at committee and will be sent onto the next
26 step. The Wisconsin Department of Revenue offers a way to garnish tax refund money in order for the
27 library to recoup outstanding fees and fines. Currently \$97,467 is owed by 5,813 patrons going back
28 as far as 2000. The larger amounts owed will be the first for the collection process. Pine Lake usage
29 for July was 1,731 with 12,280 for the year. Accuracy of door counters was in question. No bids were
30 received for the initial phase of building repairs. Will reopen bidding process next spring. Preliminary
31 evaluation of insulation shows need for additional reinforcement. Roofing shingles in good shape. The
32 flashing needs attention and potentially gutters as some of the heavy rains caused leakage around
33 windows and doors. Next meeting will be September 12th.
34

35 County Supervisor Report-Jack Sorensen. No meeting in July but reconvened in August. The county
36 is withdrawing from the four county group for aging and disabled. A presentation about public trust
37 doctrine to protect lake systems. Marshfield Clinic will appeal to the Board of Adjustment for hospital
38 permit in Minocqua. Oneida County Economic Development Corp. reported that the old Printpack
39 building may be completed soon for the paper mill. Closed meeting will be held soon for a potential
40 commercial developer. Planning Committee worked on the weekly rental issues and other items.
41

42 Item #9. Preliminary request from Dale Towle, 3971 Shepard Lake Road, to rezone his 5 acre parcel to
43 allow horses. Jack Sorensen explained that the Plan Commission had reviewed at their meeting and
44 the vote had been 4 to 2 against allowing the rezone due to the location being in a Single Family zoned
45 area. County is working on zoning changes and this may be allowed in the future with a Conditional
46 Use Permit, but will not be a quick action. Mrs. Towle explained the horses are currently housed in
47 another location, but need to be moved for the winter as facility shuts down water system. Two horses
48 are owned at the present. Question asked what the county generally looks at for rezoning acreage.
49 Sorensen stated 20 acres. Also, the request does not meet the town's Comprehensive Plan. The town
50 tries to avoid "spot zoning". Chairman Scholtes asked the board what they would like to do. Motion
51 by Tim Oestreich to deny the preliminary request for rezoning of 3971 Shepard Lake Road, second by
52 Jim Flory. Motion carried by voice vote.
53

54 Item #7. Citizens Concerns. Joel Skinner, 4986 Skunk Creek Road, explained the issues that he has
55 been having with neighbor Vincent Kabacinski, 5016 Skunk Creek Road, for several years but it has
escalated over the last year. Approximately 13 unlicensed dogs that bark constantly and have gotten

56 out and harassed Skinner's goats. Kabacinski has been issued two citations and there have been
 57 multiple contacts with the sheriff's office as well as the town constable. Also, appears to possibly be a
 58 junk yard and/or automotive business on the property that produces a lot of noise, etc. The sheriff
 59 informed Skinner that they will are no longer be issuing citations for dog issues, which Tom Quandt
 60 confirmed. The night before the meeting, sheriff's office had to be called again and responded in the
 61 middle of the night for multiple gun shots and loud music. Outcome not known at time of meeting,
 62 but officer was to contact Skinner later in the evening. Nick Scholtes suggested that he will contact
 63 Kabacinski as well as the sheriff's department to meet to try to resolve problems. Discussion. May
 64 also be a zoning violation going on as this is zoned Single Family.

65
 66 Item #8. Contractor bids for Shepard Lake Road-1,620' x 20'. Brian Gehrig abstained from
 67 discussion/vote. Inge Van Kampen reported to the board that the bids were opened and reviewed at
 68 the Highway Shop Maintenance Committee meeting August 10th. The bids were as follows:

69	Musson Brothers, Inc., (with addition of culvert and rock removal)	\$61,977.20
70	Northeast Asphalt, Inc. (with addition of culvert)	\$69,625.00
71	Pitlik & Wick, Inc. (with change in shoulder quantity)	\$37,928.10
72	American Asphalt of Wisconsin	\$60,374.80

73 (All contractors had various quantities for additional aggregate needed for gravel lift)

74 Culvert and rock removal were to have been negotiated after bid awarded, but crew foreman had failed
 75 to convey to bidders. Unit pricing was explained to be the factor in the committee's recommendation
 76 for Pitlik & Wick's bid to be approved by the board. Nick Scholtes stated that he will work with Pitlik
 77 on the discrepancies in the bid. Question as to the right-of-way. Crew has mowed the area to see
 78 what has to be dealt with. Crew will do some of the right-of-way work. Discussion on large culvert
 79 installed by the state and problems. Motion by Jim Flory to accept the Pitlik & Wick, Inc., bid for
 80 \$37,928.10 based on unit pricing, second by Inge Van Kampen. Motion carried by voice vote of four
 81 ayes. One abstained.

82
 83 Item #10. Request from County Land Information Office of any need or objections by the town for any
 84 portion of the strip beyond the 33' from centerline adjoining PL-1155 along Pine Lake Road. Address
 85 of 4988 Pine Lake Road. Brian Gehrig abstained from discussion and vote. Discussion. Motion by
 86 Jim Flory to notify the Land Information Office that the town does not have a need or any objections
 87 for the strip of land beyond the 33' from centerline adjoining PL-1155, second by Nick Scholtes.
 88 Motion carried by voice vote of four ayes. One abstained.

89
 90 Billing from Oneida County Highway Commission for placement of ATV/UTV signs on County C and
 91 County W in the amount of \$318.85. Nick Scholtes explained that the pre-requisites set by the county
 92 for the opening of county roads to ATV/UTV routes is that the club applying is responsible for the
 93 expense, not the town. He suggested that the town should not be the middle man paying for the
 94 expense and then billing and collecting from the club. The club should be billed directly. Motion by
 95 Jim Flory to deny payment to the county in the amount of \$318.85, second by Brian Gehrig. Motion
 96 carried by voice vote. Clerk to send a letter to the highway commissioner.

97
 98 Operator's License renewal application for Nicole Hunter. A provisional operator's license had been
 99 issued. Due to Hunter's mother being in hospital, application and check have not been received.
 100 Hunter was previously licensed and that expired June 30, 2017. Motion by Brian Gehrig to approve
 101 the renewal, second by Tim Oestich. Motion carried by voice vote. Clerk will issue license only after
 102 application and check received from Hunter.

103
 104 Voting machine – Eagle ballot scanner – replacement. Clerk Skinner reported that the county clerk
 105 had a meeting for municipal clerks in order for them to see a presentation of two possible replacement
 106 machines. The Eagle will no longer be serviced after 2018. Skinner explained that she was not
 107 impressed by the replacement because of its design and not user friendly for voters with both the
 108 scanner and the ADA compliant touch screen incorporated in one unit. Command Central also is
 109 offering refurbished Insight machines which are an updated version of the Eagle. It works exactly as
 110 the Eagle using the same ballots, coding, prom packs and rolling cart for ballots. The newer unit cost

111 is \$8,000 with no trade in on the Eagle and only \$75 for the Edge touch screen. The town has set
112 aside \$8,000 for a replacement machine. The refurbished Insight is \$2,000 and should last at least 10
113 years. Skinner is requesting that board authorize her to decide on a replacement and purchase with
114 her preference being the Insight. The county clerk may have other options presented. Motion by Jim
115 Flory to authorize the clerk to purchase a voting machine, second by Inge Van Kampen. Motion
116 carried by voice vote.

117
118 Highway Shop Maintenance Committee. Inge Van Kampen reported at the meeting road bids were
119 opened and reviewed. Crew foreman was not at meeting but had reported to Nick Scholtes of shop
120 activities including repairs needed for the shoulder mower with brushing being done until breakdown,
121 shoulder work being done, Faust Lake Road culvert installed, Nature Road completed, Cross Country
122 Road dip repaired, Poplar Drive work done, Timber Lane road work to begin this week. Regarding
123 dump issues, Stevens had contacted Kafka Biomass for full cleanup of brush and Brian Bart for
124 moving brush and stacking.

125
126 Cleanup of brush at dumps-Kafka Biomass for total removal at \$1,500 and Brian Bart for stacking for
127 \$500. Recommendation of the committee was for Kafka Biomass. Oak Drive dump doesn't need
128 attention. Discussion. Motion by Inge Van Kampen to hire Kafka Biomass at \$1,500 for cleanup,
129 second by Brian Gehrig. Motion carried by voice vote.

130
131 Constable Report. Tom Quandt reported on several dog issues on County C, Forest Lane and
132 Riverview Drive. Skunk Creek Road in an ongoing dog and noise problem-apparently sheriff's office no
133 longer citing for dog problems. He also talked with owner of dogs and explained ordinance. Someone
134 had contacted him regarding excess garbage at the ballpark that an animal could get into. Van
135 Kampen stated that she had asked the town crew to pick up and put in town's dumpster. A party had
136 been held on Saturday at the park. Clerk had also contacted Advanced Disposal to remind them to
137 pick up each week now that they have put a container there.

138
139 Fire Department report. Brian Gehrig reported that the county Emergency Plan had been updated
140 with changes for Pine Lake. June had 14 fire calls and 19 EMS. July had 9 fire calls and 16 EMS
141 with only 2 fire calls and 2 EMS calls for Hodag Countryfest. Monday night department was called to
142 possible fire at Pine Valley Lodge which was an explosion of their boiler causing extensive damage to
143 one of their buildings.

144
145 Committee Reports. Tim Oestreich reported that the Assessor Committee met August 15th and
146 interviewed three assessors. References will be checked. The committee will meet again in early
147 September and should have a recommendation for the board's next meeting.

148
149 Jack Sorensen reported that the Plan Commission met August 9th and decided to set a public hearing
150 for the input of citizens for the update of the Comprehensive Plan on October 7th at 10:30 a.m. He
151 explained the process and recommends that the board not send postcards to all residents and to
152 change the public hearing to a regular Plan Commission meeting night. Not expecting much interest
153 since surveys were sent to everyone last December. Also had information from the county extension
154 agent to guide the commission and clerk on the steps to be taken before and after the hearing.
155 Discussion. Sorensen suggested October 4th at 6:30 p.m. for the public hearing. That would allow
156 another week before the regular meeting for the Plan Commission to take up any other items that may
157 come into the town for review. Consensus of the board to schedule the public hearing for the date and
158 time suggested.

159
160 Update on large gathering on Shepard Lake Road property. Clerk Skinner had emailed the sheriff with
161 concerns especially the offering of beer for \$10 wristband and no picnic license applied for. Sheriff
162 Grady had called Skinner along with Dan Hess and Mike Hastreiter to discuss what needed to be done
163 before the party. The owner and organizer, Paul White, did not contact her until two days before the
164 party. With everything that needs to be done to obtain a picnic license, operator license and
165 purchasing from wholesaler, in her opinion it could not be accomplished. She told him that if they did

166 not sell the beer and it was free, she would not require a license. He agreed to that and made a
167 change to their FaceBook page to that affect. She had suggested that they do their fundraising by any
168 other means than the beer. She plans to send a packet with all the necessary information for this
169 annual event and require that the license is applied for next year by July 1st so the board can review
170 and act on it.

171
172 Reminder that Board of Review is August 24th beginning at 3:00 p.m.

173
174 Communications. Clerk Skinner had email request from a resident on Birchwood Drive for a “hidden
175 driveway” sign. Complaint from a Journey’s End Road resident who’s garbage pickup is sporadic and
176 has complained to Advanced Disposal multiple times over the past year and half. Clerk contacted
177 company and received reply that driver would be notified. Boyd Financials client appreciation dinner
178 on August 21st. Census estimate of 2,749 down from 2,757 for last year and 2,222 eligible voters.
179 Clerk had signed agreement with city building inspector to report permits for the town to the state
180 beginning January 2, 2018. County public hearing for Shoreland Ordinance on August 30th. Fall
181 workshops in Minocqua, September 7th. WTA convention October 8-10. Final equalized values and
182 net new construction reports received from state and distributed to board members.

183
184 Motion by Inge Van Kampen to approve the August vouchers for payment, second by Tim Oestreich.
185 Motion carried by voice vote.

186
187 Next board meeting listed wrong on agenda. Actual meeting date will be September 20, 2017, at
188 6:30 p.m.

189
190 Motion by Jim Flory to adjourn, second by Inge Van Kampen. Motion carried by voice vote. Meeting
191 adjourned at 8:10 p.m.

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193
194
195
196

Submitted by
Cindy Skinner, Clerk