

1 **Proceedings of the Town of Pine Lake Board Meeting held on August 17, 2016, at 6:30 P.M., in**
2 **the Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**
3

4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town
5 website at www.townofpinelake.com according to Wisconsin Statutes.
6

7 Present: Chairman Jim Flory, Supervisors Brian Gehrig, Nick Scholtes, Inge VanKampen and Clerk
8 Cindy Skinner.

9 Absent: Supervisor Tim Oestreich and Treasurer Judy Skinner
10

11 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Nick Scholtes to approve the
12 agenda and chairman to move items as necessary, second by Inge VanKampen. Motion carried by
13 voice vote.
14

15 Motion by Brian Gehrig to approve the minutes of the July 20, 2016, Town Board Meeting, second by
16 Inge VanKampen. Motion carried by voice vote.
17

18 Treasurer's Report given for Judy Skinner by the clerk. Book Balance - 6/30/2016 - \$605,444.52.
19 Receipts - \$58,093.77. Disbursements - \$87,240.19. Book Balance - 7/31/2016 - \$576,298.10.
20 Peoples Checking Account - \$191,501.65. Peoples Money Market - \$134,796.45. Peoples CD -
21 \$250,000.00. Bank Balance - 7/31/2016 - \$576,298.10.
22 Clerk also reviewed the town's budget with the board.
23

24 Constable report moved to later in agenda.
25

26 Citizen's Concerns. Jack Sorensen thanked the town for the road construction on Bozile and Lakeview
27 Roads. Regarding the firearms ordinance and distances discussed previously from house, the
28 constable cannot be shooting his firearm. Realtor signs on town right-of-ways need to be removed by
29 the town according to Mr. Sorensen. In the past the county had sent letters to the realtors, so Jim
30 Flory asked Mr. Sorensen to check with Karl Jennrich, Planning and Zoning, to see how he wants it
31 handled.
32

33 County Board Supervisor Report. Jack Sorensen reported several personnel changes at the county
34 level. A major economic development announcement will be coming soon regarding the old Print Pack
35 building. Not at liberty to give any details.
36

37 Dan Skinner, Hodag Sno-Trails not present. Item moved to later in agenda.
38

39 Rezone Petition filed with Oneida County Planning and Zoning for Northwoods Sunset Bay
40 Condominiums, Inc., to change from Residential to Recreational to allow for rental of individual
41 condos for less than 30 days. Attorney John Hogan representing the condo association and Rich
42 Myers, the developer were present and explained the history of the formation in 2006 and the allowing
43 of renting of the units. Request for zoning change is to allow the other six owners to rent their condos
44 since the three are grandfathered in. Explanation as to why those six units are not allowed to rent.
45 Attorney Hogan stated that it was logical the all the units be able to rent on a weekly basis, not just
46 the three. The Plan Commission had voted 4-2 against recommending the rezone petition by the town
47 board. Jack Sorensen, town's Plan Commission chairman, explained that rezoning had been done in
48 1992 and revisited again in 2007 with no one requesting at that time to change to Recreational. He
49 also explained current zoning rules and the information provided by county Planning and Zoning
50 regarding "spot zoning" and the requirements as to area required in size needed to rezone, which is
51 larger than the size of Northwoods Sunset Bay Condominiums, Inc. At the Plan Commission meeting
52 held on August 10th, many residents who had been notified by the town of the meeting, were against
53 the change to Recreational. The three owners who can rent are spread out among the other owners.
54 John Hogan does not know of any of the current owners who are against the rezone. Nick Jaeger also
55 commented on that. Dick Frederickson, next door neighbor, concerned with the increased year round

56 traffic along with snowmobilers in the winter causing issues. He felt no one was available to control
57 what renters did, as the former resort owner had been on sight at all times. Mark Gritzmacher also
58 lives next door and manages the rental of one of the condos. He must check on the renters daily and
59 has had no major problems. Should a renter break the rules, they would or have been asked to leave.
60 Jim Jungers, a condo owner, does not rent but adjacent owners do and most of the owners close their
61 condos down during the winter. Jack Sorensen explained that the town board makes it's
62 recommendation to the county and the county makes the final decision after the county planning
63 committee reviews and makes it's recommendation. He also suggested that the town consider
64 contacting an attorney. Wayne Kulhanek, Plan Commission member for over 15 years, commented
65 that making an exception for "spot zoning" is opening the town up to future issues and requests for
66 the same consideration. Discussion on the constant changes at the state level. Nick Scholtes
67 expressed concern that regardless of the town's decision, the current three owners can continue to
68 rent their units and that is unfair to the other owners. One of the owners stated that in 2012 when
69 they checked on the zoning and renting, they were given conflicting information by county Planning
70 and Zoning. Brian Gehrig wants full board attending when decision is made. Jack Sorensen will
71 support the town's decision. Inge VanKampen would like the opinion of an attorney. Motion by Brian
72 Gehrig to table until the September board meeting, second by Inge VanKampen. Asked for any more
73 discussion, of which there was none. Motion passed by voice vote.
74

75 Plan Commission report by Jack Sorensen. The UW-Extension met with the commission to discuss
76 the update of the current town Comprehensive Plan. Review and changes need to be done. They plan
77 to seek citizen participation through meetings and survey mailings, but not as extensive as the first
78 time. Want to keep the residents informed on what's going on and why. Plan Commission would like
79 to have completed by next spring. UW-Extension agent offered his guidance through the process as
80 well as act as facilitator for any of the public meetings.
81

82 Operator License renewal for Julie Sorley and new applications for Erika Sutliff and Dan Skochil.
83 Clerk reported that requirements are met and background checks were OK.
84

85 Dan Skinner, Hodag Sno-Trails request to park the snowmobile trail groomer at the town shop. Mr.
86 Skinner not present but Brian Gehrig had spoke with a representative from the club and explained
87 that Larry Dorich has moved and will be selling his home where the groomer is currently stored. The
88 group offered to pay electric needed for the groomer. Brian will work out the details with the group
89 and the town crew and put together a plan to install a generator for the gas pump along with outlet for
90 the machine. Motion by Inge VanKampen to give permission to park the groomer at the town shop,
91 second by Jim Flory. Motion carried by voice vote.
92

93 Highway Shop Maintenance Committee meeting August 10th. Inge VanKampen reported on soil
94 borings completed on Mud Lake Road and Journeys End Road, crew had been repairing washouts and
95 shoulders after recent rains, paving on Highlander Road by county was not acceptable and crew
96 foreman to have it taken care of, no information regarding culvert replacement on Timber Drive. Road
97 work has been completed. Changes made to Lakeview and Bozile Roads by crew foreman had not
98 been approved by a supervisor. He has been instructed that in the future no changes are to be made
99 without contacting a board member for approval or very least letting clerk know of such changes. A
100 few more roads might be done this year. Quote for repairs indicated on inspection report for the
101 bridge on Lakeshore Drive came in at \$6,990. Park mowing by contractor has nearly reached budget
102 limit. Discussion on past practice with other contractors. John Stevens had requested to purchase
103 bottled water and remove the Culligan water cooler. Committee approved. Patching is being done and
104 downed tree taken care of. Signs were put up on Shepard Lake Road. Work is being completed on the
105 park buildings.
106

107 Coleman Engineering report on soil borings. Reviewed by shop committee. Discussion with board on
108 findings on Mud Lake Road. With groundwater so close to the surface it was agreed that culverts
109 should be replaced this year to try to get that drained. Journeys End Road will be delayed, but now
110 the problem areas have been indicated in the soil borings report.

111 Discussion/possible purchase of used backhoe for town. Highway Shop Maintenance committee had
112 discussed and agreed to check on one for sale by local resident. Nick Scholtes looked at the mid
113 1980's John Deere 510B backhoe. Everything works and in fairly good shape. Has extend-a-hoe and
114 multiple buckets. Needs back tires, new blade for front bucket, pads on the outriggers and repair of
115 one tooth on a bucket. Owner agreed on reduced price of \$12,000 and willing to instruct crew
116 members on how to run it. Discussion as to having it as a spare at the shop when the endloader is
117 away as well as using for culvert cleanouts and replacements. Motion by Nick Scholtes to purchase
118 the John Deere 510B backhoe for \$12,000, second by Inge VanKampen. Further discussion. Motion
119 carried by voice vote.

120

121 Fire Department report. Brian Gehrig reported that July had 12 fire calls and 23 EMS calls.
122 Countryfest accounted for four fire calls and two EMS calls. Brian requested that the town send a
123 letter to a local business informing them of the state law requiring that fire departments must inspect
124 twice a year. Multiple calls have been made with no response. Clerk to work with Brian on the letter.
125 New fire truck plans should be finalized next week. 75% of the concrete work around Fire Station #1
126 has been completed by the volunteers. New lighting is complete on the building. Then the building
127 will be pressure washed.

128

129 Library report and Joint District Library meeting with the municipalities on July 25th report. Library
130 representative Cindy Skinner, Jim Flory and Tim Oestreich attended the July 25th meeting.
131 Calculations were produced and explained by the clerks to predict what the library budget would've
132 looked like using levy limits over the past several years. Two different methods were used. There was
133 a lot of discussion about the need to change how the process is done and possible change to the
134 funding formula. Dave Kroll decided to rescind his suggested amendment to the current agreement.
135 Needed major building maintenance was discussed and who is responsible since the city owns the
136 library building. Another meeting is scheduled for September 26th to allow more research.

137

138 The library board met August 9th. The director's and children director's reports were included in board
139 members packets. Cindy Skinner explained that after the library director presented the 2017 budget,
140 which increased by \$21,160, a motion was immediately made and seconded and voted on by roll call
141 vote (requested by Skinner) and passed 6 ayes to 1 no (Skinner voting no). Skinner expressed concern
142 that there was no discussion and asked if this would be the budget presented to the towns. Jan Baer
143 said it would be presented. At that point, due to frustration over the budget, Skinner left the meeting.
144 Not able to report on balance of that meeting. Jan Baer, president of library board of trustees, and
145 Virginia Roberts, library director, present for town board meeting. Much discussion on lack of
146 consideration of the towns needing to keep all budgets within the levy limit restraints. The town board
147 asked questions regarding the number of employees, the need for hiring more, the statistics given each
148 month on usage, and increase in salaries (which is planned at 1.5% and hiring 2 part-time employees).
149 Clerk Skinner had figured the allocation for the towns and city as Equalized Values were released on
150 August 15th and population value used is from the end of last year. Pine Lake's share if this budget
151 remained would increase by \$5,629, a 316.47% increase over last year's increase to the town. That
152 has to come from the town's budget, not an increase to taxpayers.

153

154 Constable Report. Written report given to clerk. Tom Quandt not present. Several dog complaints on
155 Ridge Road, Bozile Road and Lakeshore Drive. Also chicken complaint on River Road, which may
156 involve a zoning issue and county would contact owner.

157

158 Communications. Jim Flory received letter from Planning and Zoning on complaints regarding 4515
159 and 4516 County C and cleaning up properties.
160 Cindy Skinner – letter received from DNR acknowledging receipt of ATV/UTV Amended Ordinance.
161 Request from town treasurer for reduction in hall rental price for a fundraiser, consensus was to do it.
162 Customer appreciation cookout invitation at Boyd Financial Services. Town fall workshops for
163 September 21st in Minocqua. WTA Convention October 9th thru 11th. WTA reminder of county wide
164 town board meetings for September 29th to all be held in one location in each county and set up by the
165 counties to work on transportation infrastructure challenges – a statewide event. Population estimate

166 for 2016 received from Dept. of Administration is 2,757. The 1987 fire truck is advertised online.
167 Hodag Sports Club purchased and has sign at Country Terrace Estates on County C. Public hearing
168 for Rhinelander's Comprehensive Plan update on August 23, 2016, from 4:30 to 5:30. Email regarding
169 fireworks that Brian Gehrig responded to. ATV/UTV Club requested number of town road miles for
170 their insurance carrier.

171
172 Board of Review meeting reminder for August 31st beginning at 3:00 p.m.

173
174 Motion by Brian Gehrig to approve the August vouchers for payment, second by Nick Scholtes. Motion
175 carried by voice vote.

176
177 Next meeting set for September 21, 2016, at 6:30 p.m.

178
179 Motion by Inge VanKampen to adjourn, second by Brian Gehrig. Motion carried by voice vote.
180 Meeting adjourned at 8:45 p.m.

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182

183

Submitted by
Cindy Skinner, Clerk