

1 **Proceedings of the Town of Pine Lake Board Meeting held on September 20, 2017, at 6:30 P.M.,**
2 **in the Pine Lake Community Building, 4197 River Road, Fire Department Room # 1.**
3

4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town
5 website at www.townofpinelake.com according to Wisconsin Statutes.
6

7 Present: Chairman Nick Scholtes, Supervisors Jim Flory, Tim Oestreich, Brian Gehrig,
8 Inge Van Kampen, Treasurer Judy Skinner and Clerk Cindy Skinner.
9

10 Chairman Scholtes called the meeting to order at 6:30 p.m. Motion by Inge Van Kampen to approve
11 the agenda and chairman to move items as necessary, second by Tim Oestreich. Motion carried by
12 voice vote.
13

14 Motion by Jim Flory to approve the minutes of the August 16, 2017, Town Board Meeting, second by
15 Brian Gehrig. Motion carried by voice vote.
16

17 Treasurer's Report by Judy Skinner. Book balance 7/31/2017-\$677,471.98. Receipts- \$260,686.90.
18 Disbursements- \$194,207.53. Book Balance 8/31/2017-\$743,951.35. Peoples Checking-
19 \$355,885.84. Peoples Money Market- \$135,528.48. Peoples CD- \$252,537.03. Bank Balance
20 8/31/2017 - \$743,951.35
21

22 Library Report – Renee Tenderholt. Written reports were distributed to the town board. The library
23 building committee had consulted with Sam Hartmann from R-Value Insulators who made a
24 presentation to the library board regarding the insulation needs. The 2011 insulation project may not
25 have been done according to specifications upon Hartmann's initial inspections. He explained the
26 various aspects of his inspection findings. A proposal was presented for a diagnostic test and to
27 correct the problem. Financial reports had been reviewed and accepted. The 2018 budget
28 presentation had been done by Virginia Roberts. August circulation for Pine Lake was 1,856 items.
29 The full statistics were given to the board and will be attached to future reports.
30

31 2018 Library budget. The board had been provided copies of the proposed library budget along with
32 the allocations for each municipal partner. The budget came in at \$984,742 up from 2017 budget of
33 \$928,411. The allocations for the municipalities total \$780,118 with the balance of the revenue
34 coming from the county and smaller miscellaneous accounts. The breakdown – Crescent, \$7,565.88,
35 Newbold, \$6,353.65, Pelican, \$6,616.23, Pine Lake, \$9,163.05, and Rhinelander, \$16,278.51 – with
36 the total increase from the municipalities over last year of \$45,977.32. The board felt the budget
37 numbers were unrealistic including retirement and the health insurance. Clerk Skinner had also
38 attended the board meeting for the presentation of the budget for two reasons – because of the work
39 last year to change the agreement to reflect the zero levy limits imposed on the municipalities for
40 budgeting and the need for the library board to recognize their responsibility to work within those
41 limits, which failed, and because of Mrs. Tenderholt's first budget year on the library board. Skinner
42 was disappointed at the lack of even trying to make any cuts to the director's proposal by any of the
43 library board members. She also expressed concern that more than \$557,000 budgeted for salaries
44 alone in a budget total of \$984,742, does not leave much for items needed to be used for the public. A
45 survey sent out to all Pine Lake property owners last December had a question regarding tax funding
46 for the library. Several hundred had been returned with 17% indicating increase in funding, 19%
47 decreasing funding and 64% having funding remain the same. Discussion. Motion by Jim Flory to
48 reject the proposed 2018 budget as presented and to request arbitration, second by Inge Van Kampen.
49 Motion carried by voice vote.
50

51 County Supervisor Report. Jack Sorensen reported on the passed state budget and one item included
52 in that budget allowing for no control of weekly rentals by counties or municipalities, again reducing
53 local control. Mentioned that a nearby town is currently in litigation regarding the minimum lot sizes
54 for waterfront property. At the county board meeting, the annual financial report indicated that
55 Oneida County is one of the top counties in the state financially. The county is starting the budget

56 process. Zoning committee is seeking two positions for that department to be paid for in part by
57 increasing fees for permits. The most recent tax foreclosure list is out with three properties located in
58 Pine Lake.

59
60 Citizens Concerns. None.

61
62 Update on billing for ATV/UTV sign placement for County C and County by the county. Letter
63 received from Bruce Stefonek that the county must bill the town and the town must pay and then
64 obtain reimbursement from the local club who requested the change. Clerk reported that a check has
65 been cut for the county. Lenny Cynkar, president of the Pine Lake ATV/UTV Club, had a check for
66 reimbursement in the amount of \$318.85.

67
68 Assessor appointment for three year term. The Assessor Committee met last week and Tim Oestreich
69 reported that the references had been reviewed and discussed. Summit Assessments, Jef Muelver, is
70 the recommendation and also the lowest proposal. It was suggested that a clause could be added to
71 the contract that Peterson Appraisals could not be used as a subcontractor. Motion by Tim Oestreich
72 to appoint Summit Assessments for a three year term as the town's assessor with the contract to
73 reflect that no subcontractors may be used, second by Jim Flory. No further discussion. Motion
74 carried by voice vote.

75
76 Fall dump dates set for October 28th and 29th from 8:00 a.m. to 4:00 p.m.

77
78 Motion by Jim Flory to amend the budget to move \$1,055.52 from Steve Biesik's HRA Reserve into
79 current budget, second by Nick Scholtes. Motion carried by voice vote.

80
81 Highway Shop Maintenance Committee report by Inge Van Kampen. Trees are down at the ballpark.
82 Stumps to be ground and when that is done, contractor will go to another stump on River Road near
83 Hillstrom Road to grind. The ballpark is being used by some individuals as a "dog park". When
84 unleashed dogs were there and the town crew was working, one of the dogs bit the crew foreman.
85 Committee is requesting a sign that all dogs must be leashed be approved for the park. Shouldering is
86 a priority to be completed before winter. Address signs have not been taken care of as the crew had
87 been instructed to do last year. The committee is recommending a chainsaw safety course be attended
88 by the crew with Newbold indicating an interest in partnering to bring instructor to area. New time
89 clock has been purchased and will be installed soon.

90
91 Motion by Inge Van Kampen to approve the purchase and placement at the ballpark a "Dogs Must Be
92 Leashed" sign, second by Nick Scholtes. Motion carried by voice vote.

93
94 Road projects update. Nick Scholtes reported that Candlelite Lane/Cross Country Road is completed.
95 Faust Lake Road is done. Timber Lane has the culvert installed and it was paved last week. Shepard
96 Lake Road has a change order to be approved. Pitlik & Wick will cut for the culvert with the town crew
97 putting in the culvert (near a residence, not the highway). Cross Country Road near the restaurant -
98 work will be put on the 2018 schedule.

99
100 Change order for Shepard Lake Road for material and labor in the amount of \$7,595. Motion by Nick
101 Scholtes to approve, second by Inge Van Kampen. No further discussion. Motion carried by voice
102 vote.

103
104 Constable Report. Tom Quandt not present nor had anything to report.

105
106 Fire Department Report. Brian Gehrig reported that August had two fire calls and 18 EMS calls. The
107 total calls for the year is already 200 through August. A call to an ATV accident turned out to be a golf
108 cart. Electrical repairs done at Fire Station #2. May have a building to burn for training on Manor
109 Road. Membership had three new junior members and 2-3 new regular members. Also four of the
110 female members are going through the fire training at Nicolet College.

111 Request to purchase a used fire truck to replace Rescue 1, a 2000 Ford, that has reached its weight
112 capacity with equipment. Found online a 1999 Pierce unit with 10,000 miles located in New York for
113 \$99,995. The department plans to put 10% down to hold until unit is available after the first of the
114 year, expect to get \$35,000 from the sale of the 2000 Ford and the balance of approximately \$55,000
115 be financed or from reserves saved for fire equipment. A loan would be paid back to the town by the
116 department's auxiliary fund. A question about the air pack replacements – response that the reserves
117 from the working account are being saved for those. Motion by Nick Scholtes to allow the fire
118 department to pursue the purchase of the 1999 Pierce rescue truck and not to exceed \$100,000,
119 second by Inge Van Kampen. Not further discussion. Motion carried by voice vote.
120

121 Carpet replacement for Fire Station Meeting Room #1. Money had been budgeted for 2017 in the
122 amount of \$2,500. Estimates obtained from Carpet City (2) in the amounts of \$3,100 and \$3,800 to
123 remove old carpeting, install carpet tiles, metal edging and vinyl base. An estimate from Carpetiers for
124 the same items came in at \$2,429.64. Discussion. Motion by Jim Flory to approve the Carpetiers
125 estimate in the amount of \$2,429.64 for the replacement of carpet in the fire dept. meeting room,
126 second by Tim Oestreich. Motion carried by voice vote.
127

128 Committee Reports. Assessor Committee reported above. Plan Commission met to plan for the public
129 hearing scheduled for October 4th at 6:30 p.m. for input to update the Comprehensive Plan.
130

131 Communications. Cindy Skinner explained information regarding e-poll books and her interest in
132 obtaining for the town to use at future elections. Notice from the county treasurer's office regarding
133 the requirement for treasurer's tax collection bonds to be for the full amount of taxes to be collected
134 unless the town has an ordinance that the town will pay for that. Reviewed several state legislative
135 changes learned about at the WTA Workshop held in September. Update on Hodag Country Festival's
136 purchase of the Nativity Thrift Shop building (old Pine Lake School). Emergency Response Plan
137 received from the county.

138 Jim Flory checked out a property on North Drive following a complaint of a constant garage sale.
139 Storage garage and lots of items indicating a possible business.

140 Inge Van Kampen received a complaint of a mattress being left by the road on Limberlost for garbage
141 pickup. Had been there for over three weeks. Party was told to contact Planning and Zoning to file a
142 complaint.
143

144 Motion by Jim Flory to approve the September vouchers for payment, second by Inge Van Kampen.
145 Motion carried by voice vote.
146

147 Next meeting set for October 18, 2017, at 6:30 p.m.
148

149 Motion by Brian Gehrig to adjourn, second by Jim Flory. Motion carried by voice vote. Meeting
150 adjourned at 8:20 p.m.
151

152 Submitted by
153 Cindy Skinner, Clerk
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