

**TOWN OF PINE LAKE
ONEIDA COUNTY, WISCONSIN**

**Application/Permit to Construct, Maintain,
and Operate Utilities or For Placing of
Obstructions within Town Road Right-Of-Ways**

For office use:
Permit No. _____ Expires _____
Town Road _____
Sec _____, T _____ N, R _____ E

Applicant's Name: _____

Address: _____

Office Phone: _____ Office Email: _____

Name of Contact: _____ Cell Phone: _____

Responsible for Construction: _____

Office Phone: _____ Cell Phone: _____

Nature of the work (installation or adjustment): _____

Type of surface to be disturbed: _____

If surface is not disturbed, is shoulder/ditch to be disturbed _____

Culverts located in work area _____

Location (list road/s): _____

Method of installation or construction: _____

Estimated Start Date _____ Estimated Completion Date _____

Will detouring of traffic be necessary and what route _____

The applicant understands and agrees that the permitted work shall comply with all Permit Provisions and Conditions attached to this application/permit and in effect at the time of this application. List any other special provisions below or attach along with any and all plans, details, maps and drawings and make a part of this application.

Signature of Authorized Representative: _____ Title: _____

Print Name: _____ Date: _____

Permit Approval

The foregoing application is hereby approved and Permit issued by the permitting authority subject to full compliance by the applicant with all Permit Provisions and Conditions listed by the Town of Pine Lake, Oneida County, Wisconsin.

Other Special Provisions: _____

Signature of Permitting Authority: _____ Title: _____

Date: _____

**TOWN OF PINE LAKE
ONEIDA COUNTY, WISCONSIN**

PERMIT PROVISIONS AND CONDITIONS

**For Application/Permit to Construct, Maintain, and Operate Utilities or For Placing of Obstructions
within Town Road Right-Of-Ways**

1. A permit can be issued for one road or a group of roads associated with one project. Include with application – copies of specific plans, drawings, maps for all work to be performed for each road listed.
2. All forms must be submitted 10 working days prior to start of installation, construction or adjustment.
3. All work performed in the town road right-of-ways shall not be less than 10' (ten) from the edge of the pavement.
4. There is to be no cutting, drilling or damaging of any town culverts. All installation or construction will be underneath culverts and approved by permitting authority prior to work being performed.
5. Specifications for boring underneath roads shall be clearly stated and approved.
6. Depth of cables, wires or pipes in road right-of –way as well as into hillsides and embankments shall be clearly stated and approved.
7. Work site cleanup requires all debris, refuse, and waste resulting from utility's activities shall be removed from the site and the motorists' view unless otherwise provided by the permit. Burning of cuttings, brush or other debris shall not be permitted within the limits of the right-of-way.
8. All replaced poles shall be completely removed from the road right-of-way. No replaced pole shall be allowed to remain, in whole or in part, and it shall not be sawed off. The pole's hole shall be properly backfilled and compacted. All anchor rods shall be removed or cut off one foot below ground level.
9. The utility shall be responsible for restoring the road and adjacent right-of-way to its original (as close as possible) condition within 2 (two) weeks after completion of the installation or construction
10. Any curb, pavement, driveway, gravel base, ballast, shouldering material or other highway element disturbed by the utility shall be restored to the qualities, grades, compactions, conditions, etc., in accordance with the Town of Pine Lake Minimum Highway Designs Standards Ordinance #06-02 (found on www.townofpinelake.com) and/or Wisconsin Department of Transportation's Standard Specifications for Highway and Structure Construction, current edition.
11. Permits expire December 31st of the year permit is issued. New application must be submitted the next year to complete any unfinished projects.
12. A non-compliance fee/fine of \$100 per day (stated in the Schedule of Fees and Fines/Penalties found on www.townofpinelake.com – ordinances tab) shall be assessed if restoration to original grade and slope with seeding is not met.
13. Permit fee is \$200 (stated in the Schedule of Fees and Fines/Penalties found on www.townofpinelake.com – ordinances tab). Fee to be submitted with permit application. Check to be made out to the Town of Pine Lake.