

**EMERGENCY ADDRESS IDENTIFICATION  
AND SIGN PLACEMENT ORDINANCE #17-02  
TOWN OF PINE LAKE  
COUNTY OF ONEIDA**

State of Wisconsin  
Town of Pine Lake  
Oneida, County

**Section I – Title and Purpose**

The title of this ordinance is the Town of Pine Lake Emergency Address Identification and Sign Placement Ordinance #17-02. The purpose of this ordinance is to establish rules regarding the placement of address/fire number signs to provide for quick access by emergency services.

**Section II – Authority**

The town board has the authority to adopt this Ordinance under its village powers s.60.22, Wis. stats.

**Section III – Adoption of Ordinance**

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, provides for the regulation of placement of address/fire number signs.

**Section IV- Applying for an Address**

The Town of Pine Lake requires that a driveway permit (Driveway Ordinance #00-03) must be issued before an address assignment is applied for with Oneida County Land Information. Both Driveway Permit Application and Address Assignment Application shall be made to the Town Clerk, including applicable fees. Driveway permit will be issued after inspection and approval by town. Address Assignment application will then be sent to Oneida County Land Information for address/fire number assignment.

**Section V-Address Signs and Posts Location**

All address/fire number signs and posts shall remain the property of the Town of Pine Lake. The Oneida County Land Information office will be responsible for assigning address numbers. The Town Board or its designee, typically the town road crew, will be responsible for installing new and replacement signs. Address/fire number signs will be ordered by the Town of Pine Lake and will be double-sided and perpendicular to the road, viewable from both directions. Address/fire number signs will be installed within the town's right-of-way, which is 33 feet from the centerline of the roadway (in most cases). Once a sign has been installed, it shall not be removed except by a Town official.

**Section VI-Property Owners Responsibilities**

Property owners shall be responsible for the following:

- a. Maintaining the area around the address/fire number sign so that shrubbery, trees, brush, weeds, or other items do not obscure the visibility of the sign.
- b. Ensuring signs remain free of dirt or snow.
- c. Ensuring that nothing is attached to the address/fire number sign post.
- d. Notifying a Town official when a sign is missing or damaged beyond repair. Such notification shall be within 48 hours of occurrence.
- e. Every structure with more than one principle use or occupancy shall have a separate number for each use or occupancy. Duplexes will have two separate numbers. Apartments will have one address/fire number sign with apartment numbers. It shall be the responsibility of the

apartment owner to number and display the individual apartment number on the apartment building.

- f. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to obtain a Town of Pine Lake Driveway Permit and application for Address Assignment from the Town Clerk.
- g. It is strongly recommended that owners of vacant property also obtain a Driveway Permit and application for Address Assignment from the Town Clerk. Should someone require emergency services having an address/fire number sign will enable responders to quickly find area of emergency.

### Section VII – Replacing or Repairing Address/Fire Number Signs

The Town of Pine Lake will be responsible, at the Town's discretion, for the cost of replacing or repairing address/fire number signs which show signs of normal wear. Property owners who remove, alter or otherwise damage address/fire number signs beyond normal wear shall be responsible for the cost of replacement or repair.

### Section VIII – Penalty

Any person, firm or corporation who violates, disobeys, neglects, omits or refuses to comply with this ordinance or who resists the enforcement of any of its provisions, or who moves, removes or tampers with any address/fire number sign or post shall be subject to penalty/fee per the Town's Schedule of Fees and Fines-Penalties.

### Section IX – Severability Clause

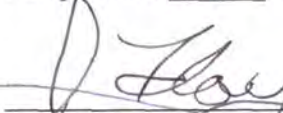
If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application and to this end the provisions of this ordinance are severable.


### Section X – Effective Date

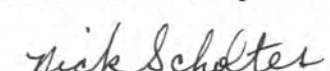
This ordinance is effective on publication or posting.

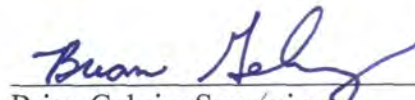
The Town Clerk shall properly post or publish this ordinance as required under s.60.80, Wis. stats.

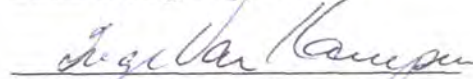
Adopted this 22<sup>nd</sup> day March, 2017

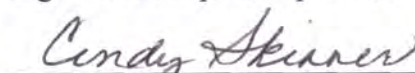
  
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Jim Flory, Chairman

  
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Tim Oestreich, Supervisor

  
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Nick Scholtes, Supervisor

  
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Brian Gehrig, Supervisor

  
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Inge Van Kampen, Supervisor

  
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Attest: Cindy Skinner, Clerk