

**1 Proceedings of the Town of Pine Lake Board Meeting held on November 20, 2024 , at 6:30 p.m., in the Pine Lake  
2 Community Building, Fire Department Meeting Room #1, 4197 River Road.**

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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at  
5 [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.

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7 Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory  
8 Hoffmann and Clerk Cindy Skinner.

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10 Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the  
11 chairman to move items as needed, second by Brian Gehrig. Motion carried by voice vote.

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13 Motion by Ron Lueneburg to approve the minutes of the October 16, 2024, Town Board Meeting, second by Tim  
14 Oestreich. Motion carried by voice vote.

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16 County Board Supervisor report. Diana Harris not present

17

18 Constable Report. Jake Nitzel reported that he had helped a motorist with vehicle issues on Cross Country Road. Dog  
19 issue on River Road. Assisted the county and fire department with detouring traffic for an accident on Highway 17. Jim  
20 had a call regarding the political signs still up. Jake was directed by the board to remove signs still located in the town  
21 right-of-way and place them at the town shop for owners to pick up.

22

23 Scot Hetland from Hodag Sno-Trails. He gave an update on the trails and still working on a re-route for Spider Lake  
24 Road with two landowners revoking their land agreements. Does not currently have a solution for getting off that road for  
25 this winter. The board questioned what the liability is to the town if an accident occurs on a town road that has been  
26 allowed to be used as a route. Unsure. Future plans are very uncertain. Discussion that last year the trails had been  
27 closed and the roads had not been used. When Spider Lake Road is redone, the club will no longer be allowed to use the  
28 road. Motion by Jim Flory to allow Spider Lake Road as a snowmobile route for the 2024/2025 (December 15 to April 1)  
29 season with the right-of-way used as much as possible, second by Ron Lueneburg. Motion carried by voice vote with one  
30 no. (Tim Oestreich voted no).

31 Discussion continued with Trails End Road, which was newly reconstructed this year at a cost of over \$253,000. A  
32 portion from near River Road to North Bay Road had been allowed previously. The damage possible to the road (damage  
33 was noted on River Road after reconstruction) and the disruption to the trail system was further discussed and the town  
34 board's duty to protect the investment in the roads. Motion by Jim Flory to allow the use of Trails End Road for the  
35 2024/2025 (December 15 to April 1) season between River Road and North Bay Road, second by Brian Gehrig. Motion  
36 carried by voice vote of 3 ayes and 2 no (Jennifer Cordy and Tim Oestreich voted no).

37 The club is required to come back to the town board in May or June to get permission for needed roads for next season  
38 and not to wait until November. They are also required to bring a list of other roads that are currently being used in the  
39 town as routes.

40

41 Library Report. Written reports were received from the library director.

42 A resident had contacted Cindy after seeing the notice posted at the election for a library board trustee. She was referred  
43 over to Jennifer for explanation as to expectations for the volunteer and was invited to the board meeting. An email  
44 received prior to board meeting that she was no longer interested.

45

46 Citizens Concerns. None

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48 Gregory Herrold not in attendance for the Sandy Beach Road applications to alter the width of the road. Information was  
49 not received by the board members in time to fully review before the meeting so tabled until January due to lack of full  
50 board for the December meeting.

51

52 Financial Report. Cory Hoffmann reported – Book Balance – 9/30/2024 - \$562,952.31, Income for October - \$46,625.57,  
53 Expenses for October - \$322,877.41, Book Balance – 10/31/2024 - \$286,700.47. Peoples Checking Balance -  
54 \$136,659.98. Peoples Money Market Balance - \$150,040.49. Bank Balance – 10/31/2024 - \$286,700.47

55 Notices had been sent to delinquent personal property taxpayers – town is owed over \$5,000. Rentals so far this year have  
56 produced income of \$5,325.

57 The tax bill insert was discussed and updated for this year.

58 Request by Cindy for additional pay/bonuses for the election workers who did an outstanding job for the November  
59 general election in particular. Over 130 voters were in and out in the first hour of voting. Over 1,350 people voted in  
60 person at the polls, 403 voted by absentee with 90 of those voting in person absentee at the clerk's office, 142 voters were  
61 registered by Erin Skinner and Cindy at the polls, the most ever for the town.

62 The amounts requested – deputy clerk, \$150, three that worked full day including chief inspector, \$100/each, two that  
63 worked mid-afternoon until canvass finished, \$75/each, and for the two greeters and four other inspectors in shorter shifts,  
64 \$50/each. Total of \$900. Motion by Brian Gehrig to approve the additional pay as presented, second by Jennifer Cordy.  
65 Jennifer amended the motion to include \$150 for the clerk for leading the workers in an efficiently run election. Motion  
66 carried by voice vote.

67

68 Outdoor Recreation and Park Committee Report. Jennifer had no report. Brian reported that the town crew did the  
69 leveling and placed boulders.

70

71 Highway Shop Committee Report. Tim reported that the WisLR report had been mailed to the WI Department of  
72 Transportation last week. The bridge on Lakeshore Drive had been overlaid. Manor Road was crack filled. All roadwork  
73 is completed. A list of jobs was given to the crew to do before winter. Suggestion that the 2025 road work be for the  
74 reconstruction of Spider Lake Road from Pine Lake Road to Crystal Lake Road by the town since grants continue to be  
75 rejected. Keep applying for grants to help with costs for Cross Country Road and Shepard Lake Road. Discussion as to  
76 co-bidding with other towns to get better pricing.

77 The new patrol truck is still on schedule for pickup the first week of December. The company is able to do the graphics so  
78 that was added.

79

80 Building and Grounds Report. Brian reported that the street light in the town hall parking lot was fixed. In the process of  
81 updating the fire alarm systems at fire station #2 from landline to cell tower.

82

83 Fire Department Report. Brian reported 30 EMS calls and ten fire calls for October. Aerial class was completed this  
84 week. The town crew helped with traffic detour after the Highway 17 by putting up signs and they also put up signs for  
85 the funeral of the assistant fire chief in Rhineland. The remote control garage door openers have to be updated as the  
86 LED lights are interfering with the signals. The second round of local fire inspections nearly done. The Halloween Open  
87 House had over 700 attendees. They have gotten about 25% return on their mailing resulting in over \$22,000 in  
88 donations.

89

90 The Oneida County Health Department had contacted the chairman regarding help in cleaning out a home due to hoarding  
91 and the health issues it can cause. Or being able to add a special charge to the resident's property tax bill to cover the cost  
92 of the cleaning. Jim explained the situation and what the advice from the lawyer at the WTA suggested. Consensus of the  
93 town board was not to get involved with either of the requests.

94

95 Communications. Jim had received notice from the city that they would no longer be doing the UDC inspections for new  
96 construction after 12/31/2024. He had received a contract proposal from RC Inspection Agency LLC to take over those  
97 inspections. To be on the December agenda. Planning and Zoning had sent a letter to Pine Harbor to discontinue renting  
98 their cabins for two days and to abide by their permit of renting no less than six days.

99 Cindy had received notice from Planning and Zoning to a property owner on Little Pine Acres Road regarding the private  
100 sewage system and lack of inspection required.

101 The board packets getting to the board members in a timely fashion when being mailed is becoming more and more of an  
102 issue. Discussion and decision to start emailing packets and/or board member will pick up packet from clerk. Packets are  
103 ready the Wednesday before each board meeting. Will start in December.

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105 Motion by Brian Gehrig to approve the November vouchers for approval, second by Ron Lueneburg. Motion carried by  
106 voice vote.

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108 The next town board meeting is scheduled for December 18, 2024, at 6:30 p.m.

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110 Motion by Brian Gehrig to adjourn, second by Tim Oestreich. Motion carried by voice vote. Meeting adjourned at 8:30  
111 p.m.

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