

Proceedings of the Town of Pine Lake Board Meeting held on March 18, 2026, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at www.townofpinelake.com according to Wisconsin Statutes.

Present: Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, and Clerk Cindy Skinner.
Absent: Chairman Jim Flory and Treasurer Cory Hoffmann

Supervisor Tim Oestreich called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move items as needed, second by Jennifer Cordy. Motion carried by voice vote.

Motion by Ron Lueneburg to approve the minutes of the February 18, 2026, Town Board Meeting, second by Brian Gehrig. Motion carried by voice vote.

Library Report. Pam Winchell reported that Pine Lake had 865 checkouts in February. The Library Board approved the repairs/upgrade to the front exterior steps to be done this summer. The library will be closed March 25th for an in-service day. March 26th there will be 50 more laptops given away. April 15th will be family night at the Dome.

County Board Supervisor report. No report

Constable Report. No report.

Citizens Concerns. None

Mark Barden from Town & Country Engineering and Tom Roeser from City Public Works explained the proposed plans for the infrastructure of water and sewer to run under Shepard Lake Road for the area annexed into the city. The road, culvert, hydrants, etc., will be relaced with costs paid by the city and to the town's satisfaction. Brian questioned why under the town road. Mark explained that utilities, water and sewer were being done for future development. Jennifer suggested that an agreement/contract between the city and the town prior to the beginning of work be worked out and possibly a town utility permit issued. Borings 25' deep will need to be done off Shepard Lake Road and Crossover Drive in early April. Estimated start date in June but may be earlier. Motion by Jennifer Cordy to approve the 25' boring at Shepard Lake Road, second by Ron Lueneburg. Motion carried by voice vote.

Moved Item #11 – Notice of Claim by Alizah Johnson for two-car accident in the amount of \$6,820. Accident occurred on November 26, 2025, approximately 12:20 p.m. at the intersection of North Bay Road and Trails End Road. Ms. Johnson's car slid through the stop sign and was hit by car on Trails End Road. The town board had received all information from the insurance company regarding the statute for town immunity as well as the police report. Ms. Johnson was present and did not have anything to add. Motion by Tim Oestreich to Disallow the Claim of Alizah Johnson against the Town of Pine Lake, second by Jennifer Cordy. Roll call vote taken. Gehrig, aye, Lueneburg, aye, Cordy, aye, Oestreich, aye. Motion carried with 4 ayes and 0 no. The clerk will notify Ms. Johnson officially by certified – return receipt mail. The insurance company will also be notified.

Highway Shop Committee Report. Purchase of a 1-ton shop truck. Brian had specs for a 1-ton, HD, gas engine, tandem truck with 9' box with drop down sides from the Rhinelander Chevrolet dealership. The GM truck cost would be \$65,240 and can be ordered with a delivery date of about 25 weeks. Other lots were checked in the area but trucks on those lots were more costly. A new plow for the truck would be approximately \$2,000. Discussion. Ron suggested that RFP's be obtained from other dealerships in the area or other communities. Jen suggested that three RFP's for each. Ron will work on getting that completed. To be on the April agenda.
2026 Road projects – have two grants applications (one state and one federal) submitted for Cross Country Road and one state grant application submitted for Shepard Lake Road.

Transportation Funding Solution Resolution requested by the Wisconsin Towns Association for increased funding from the state for roads in the future. Motion by Tim Oestreich to approve the Town Board Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution. Town of Pine Lake, Oneida County Resolution No.

2026-01, second by Ron Lueneburg. Roll call vote taken. Gehrig, aye, Cordy, aye, Lueneburg, aye, Oestreich, aye. Motion carried with 4 ayes and 0 no.

Financial Report. Cory Hoffmann reported – Book Balance – 1/31/2026 - \$1,856,055.47, Income for February - \$522,619.59, Expenses for February - \$1,728,409.97, Book Balance – 2/28/2026 - \$650,265.09. Peoples Checking Balance - \$327,254.28. Peoples Money Market Balance - \$323,010.81. Bank Balance – 2/28/2026 - \$650,265.09

Audit by KerberRose update. Cindy read some parts of the final management letter from KerberRose regarding suggestions for the town. Board would like to meet with Dave Minch at either the April or May town board meeting to get full report.

Personnel Committee. No meeting. Ron did inform the board that evaluations for the other town employees – clerk and treasurer will be developed.

Building and Grounds Report. Brian reported that the electronic lock for the town hall back door was installed to aid Cory in the rental key exchange. Bathroom at Fire Station #2 is being upgraded. He will get more quotes for the gutters on the Town Hall and Fire Station #1,

Fire Department Report. Brian reported that February had 28 EMS calls and four fire calls. The department appreciation dinner was held in early March. Nine members finished up 16 hours of EMR training at Nicolet College. He also reported a fire on Tuesday in the Town of Stella that was hampered by the drifted snow on the roads and getting through but fortunately the home had minimal damage from the chimney fire.

Communications. Cindy had received copy of letter from Planning and Zoning regarding a junkyard issue on Lakeshore Drive that had been ongoing since June of 2021. The invoice for the part damaged on the plow truck hit in an accident January 30, 2026 was sent to the insurance company. It is less than the town's deductible. The insurance agent is waiting to interview the driver that had hit the plow truck. The county sent annual reminder letter for towns to preserve any survey monuments before road construction and to notify the county of any found. Pine Harbor is appealing the denial of their Tourist Rooming House permit by the county.

Motion by Brian Gehrig to approve the March vouchers for payment, second by Ron Lueneburg. Motion carried by voice vote.

The Annual Meeting is set for April 21, 2026, at 6:30 p.m.

The next town board meeting is set for April 15, 2026, at 6:30 p.m.

Motion by Jennifer Cordy to adjourn, second by Ron Lueneburg. Motion carried by voice vote. Meeting adjourned at 7:45 p.m.

Cindy Skinner, Clerk