

1 **Proceedings of the Town of Pine Lake Board Meeting held on April 15, 2026, at 6:30 p.m., in the Pine Lake**  
2 **Community Building, Fire Department Meeting Room #1, 4197 River Road.**

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4 Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at  
5 [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.

6  
7 Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, and Clerk  
8 Cindy Skinner.

9 Absent: Cory Hoffman, Treasurer

10  
11 Chairman Jim Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and  
12 the chairman to move items as needed, second by Jennifer Cordy. Motion carried by voice vote.

13  
14 Motion by Ron Lueneburg to approve the minutes of the March 18, 2026, Town Board Meeting, second by Brian  
15 Gehrig. Motion carried by voice vote.

16  
17 Library Report. Pam Winchell reported that Pine Lake had 1,000 checkouts for March and the number of Pine Lake  
18 card holders per Wisconsin Valley Library System is 986. The library board is getting a quote for the  
19 repair/replacement of front steps to update one received a couple of years ago. The library board elections will be in  
20 May due to some members' terms at the town level ending at the end of April.

21  
22 County Board Supervisor report. No report. New county board supervisor, Mary Roth Burns, elected April 7<sup>th</sup> for  
23 Wards 1 & 4. Greg Oettinger continues to represent Wards 2 & 3.

24  
25 Constable Report. Jake Nitzel reported that he helped find a missing dog over Easter weekend.

26  
27 Citizens Concerns. Jim Skinner asked if the town board would help getting the neighbor to clean up garbage on their  
28 property. It was explained to him that the county zoning office handles those complaints and has the ordinance in  
29 order to cite violators of the ordinance. Jake will work with Mr. Skinner and contact the county for a follow up to get  
30 the property cleaned up.

31  
32 Mark Barden from Town & Country Engineering distributed an updated map and plans for the infrastructure to go  
33 under Shepard Lake Road as discussed last month. He explained why some changes were made and discussed the  
34 culvert issue. An agreement for maintenance, etc., had been drawn up by the city's attorney and covers the road  
35 restoration and future maintenance of Shepard Lake Road for that short distance. Bids will be put out with opening of  
36 bids in May and construction starting June or July or possibly later in the year. Road closure will be necessary except  
37 at night when crews aren't working. A homeowner in attendance was concerned due to elderly parents living on that  
38 stretch of road and was assured that he would be able to get them in and out as needed and for any emergency  
39 services. If the town receives any calls from concerned residents, those calls should be directed to Mark. Updates  
40 will be done for the public and the town in several places (newspaper, Facebook, city website, etc.) Pine Lake will be  
41 notified of the pre-construction meeting. Jim had contacted the town's attorney to review the agreement but was  
42 unable to get an answer prior to the board meeting. Discussion. Motion by Brian Gehrig to approve the plans and the  
43 agreement contingent upon the town's attorney reviewing the agreement and his approval or with any changes. The  
44 town chairman can then sign the agreement or amended agreement. Second by Ron Lueneburg. Motion carried by  
45 voice vote.

46  
47 Highway Shop report. Tim reported that the crew had dealt with the latest ice storm. Patching and sweeping have  
48 recently been started.

49 Proposals for 1-ton shop truck. Three were received. Discussion regarding the specs and exactly what the board and  
50 crew were looking to have included. Ron to contact dealers for clarity on several items. To be on the May agenda or  
51 sooner at a Special Town Board meeting.

52 Road projects for 2026. Discussion as to amount budgeted and what can be done. Tim suggested that maintenance  
53 only be done this year of crack filling, chip seal, and over banding with part of the \$301,000 budgeted. Also taking  
54 part of the balance to pay off the loan for Spider Lake Road and borrowing next year to be able to do a larger project.  
55 He will check out roads and come back with specs for bidding the projects. The town was notified that neither a  
56 TRID or TRIS grant had been awarded to the town for Cross Country Road or Shepard Lake Road.

57 The hearing tests for the crew were done and found normal. The clerk notified the crew that the information for  
58 Qualified Overtime Pay for tax deductions would be given to them at the end of the year with their W-2s.  
59  
60 Financial Report. Book Balance – 2/28/2026 - \$650,265.09, Income for March - \$7,825.91, Expenses for March -  
61 \$74,760.74, Book Balance – 3/31/2026 - \$583,330.26. Peoples Checking Balance - \$108,912.04. Peoples Money  
62 Market Balance - \$474,418.22. Bank Balance – 3/31/2026 - \$583,330.26.  
63 The hard copies of the Audit were given to the board members to review for the May 20<sup>th</sup> meeting with the auditor for  
64 his report and any questions that they may have. The Form CT had been completed and submitted to the Department  
65 of Revenue by KerberRose.  
66  
67 Personnel Committee. Jen reported no meeting in March. Pre-evaluations will be done soon with the town crew now  
68 that plowing season is over.  
69  
70 Building and Grounds Committee. Brian had no report.  
71  
72 Fire Department. Brian reported that March had 25 EMS calls and 5 fire calls – with 4 of those in Pine Lake. April  
73 25<sup>th</sup> the department is sponsoring a heavy rescue class at Fire Station #1. March also had joint training with the  
74 airboat along with other departments that also have airboats. 50% of the building inspections are completed with all  
75 of the taverns done in time for licensing renewals coming up.  
76  
77 Communications. Jen will be setting up a park committee meeting to plan cleanup and a couple of projects for the  
78 town park including the purchase of a bench and/or picnic table to utilize the generous donation made last year.  
79 Jim reported that he had contacted the county regarding the weight limits. Those could come off in about a week.  
80 Short Road has had an issue with a local logger parking his semi overnight on the road without cones to warn drivers.  
81 He has had several complaints. That road is not in the current ordinance restricting it to a no parking anytime road  
82 and the ordinance committee will review and amend the ordinance to include Short Road on the list.  
83 Cindy received an email thanking the town crew for doing a great job maintaining our roads during this winter  
84 compared to adjoining town that they frequently travel. Additional emails requesting repairs on Shepard Lake Road  
85 and additional signage at Crystal Lake Road and River Road.  
86 Oneida County Planning & Development Committee will hold a public hearing April 29, 2026, at 1:00 p.m., to amend  
87 Chapter 9, Article 3.  
88 Oneida County Unit of WTA meeting will be April 22, 2026, at 6:30 p.m., at the Schoepke Town Hall in Pelican  
89 Lake.  
90 Email requesting ACH payments for health insurance to replace mailed checks.  
91 Truck Equipment, Inc., will send a refund for a part replacement paid for and that had been recalled.  
92 WEC notice regarding change in who can circulate nomination papers and their residency requirements.  
93 Second notice from Oneida County regarding the survey monuments preservation during road construction.  
94  
95 Motion by Brian Gehrig to approve the April vouchers for payment, second by Ron Lueneburg. Motion carried by  
96 voice vote.  
97  
98 Jim reminded everyone of the Annual Meeting next Tuesday, April 21<sup>st</sup> at 6:30 p.m.  
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100 Next town board meeting will be May 20, 2026, at 6:30 p.m.  
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102 Motion by Ron Lueneburg to adjourn, second by Jennifer Cordy. Motion carried by voice vote. Meeting adjourned at  
103 8:10 p.m.  
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Cindy Skinner, Clerk