

**Proceedings of the Town of Pine Lake Board Meeting held on April 16, 2025, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.**

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at [www.townofpinelake.com](http://www.townofpinelake.com) according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory Hoffmann and Clerk Cindy Skinner.

Chairman Jim Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the amended agenda and the chairman to move items as needed, second by Brian Gehrig. Motion carried by voice vote.

Motion by Ron Lueneburg to approve the minutes of the March 19, 2025, Town Board Meeting, second by Tim Oestreich. Motion carried by voice vote.

Library Report. Pam Winchell reported her first meeting went well. Pine Lake's March circulation was 899 items. Concerns had been expressed for funding being possibly cut by federal agencies that would affect local programs. Budget is on track for the first quarter.

County Board Supervisor report. Diana Harris not present

Constable Report. Jake Nitzel reported responding to a complaint regarding dogs barking on Lake Thompson Road. Jake requested that a letter be sent to the owner with a copy of the town ordinance. He also assisted two motorists and was called out on downed trees after the ice storm. He is working with the sheriff's office regarding a process for having pets removed from residences.

Citizens Concerns. None.

Tony Pharo, executive director of OCEDC, explained the study, process and funding for county broadband. 5,600+ residents do not have fiber for internet access. Bug Tussel proposed the best deal and agreed to provide for all of those residents. Grant money will probably be named in July but lots of uncertainty at this time. Housing survey and study was done working with North Central Regional Planning with approximately 700 surveys completed by the April 11<sup>th</sup> deadline. The final report will be ready in June or July. Discussion and questions answered.

Wake boat control issue for Moen Lake Chain tabled until May meeting.

Jef Muelver, Summit Assessments, distributed the proposed contract renewal for three years beginning January 1, 2026. Discussion regarding the computer program licensing. The town's revaluation will be required by 2027. Jef explained the state requirements of being out of compliance for 6 years. He will begin work prior to 2027 in order to have it completed by then. He has been re-building the database since he took over as the town's assessor and it's not completed yet. Discussion of prior assessors' work. The revaluation work will take 2.5 years for \$46,000+/-, which he has amortized over the three year contract along with the maintenance payments, which are paid monthly. In 2027, the Board of Review will be held in September. The decision on the contract renewal will be at the May meeting to allow the board time to review the contract presented.

Joe Dreifuerst, town maintenance employee, discussion regarding method of pay currently being at hourly rate. Jen explained that at budget time discussion came up as to how much work Joe does and perhaps it would be more advantageous to him to pay him salary on a quarterly basis so that he wouldn't have to keep track of his hours. Discussion with Joe and the board concluded that his current method of hourly pay will continue.

Financial Report. Cory Hoffmann reported for 2 months – (February) Book Balance – 1/31/2025 - \$2,022,834.26. Income for February - \$352,942.10, Expenses for February - \$1,812,515.22, Book Balance – 2/28/2025 - \$563,261.14. Peoples Checking Balance - \$32,733.61. Peoples Money Market Balance - \$530,527.53. Bank Balance – 2/28/2025 - \$563,261.14.

(March) Book Balance – 2/28/2025 - \$563,261.14. Income for March - \$11,626.84. Expenses for March - \$81,058.17. Book Balance – 3/31/2025 - \$493,829.81. Peoples Checking Balance - \$61,670.06. Peoples Money Market - \$432,159.75. Bank Balance – 3/31/2025 - \$493,829.81.

Jen asked why the checking account didn't match the balance sheet. It was pointed out that there were two checks included in the outstanding list that had been voided in March that shouldn't have been on the list – one from a 2 year old unclaimed funds lost check that was reissued and one for a property tax refund that wasn't cashed by property owner who had given the town a tax payment with not enough funds to cover the check.

Discussion on a couple of budget items that were already over budget or very close.

Resolution to Appoint Authorized Representative for DNR Urban Forestry Catastrophic Storm Grant application. The resolution was read aloud. Brian and Tim explained that there are possible grants to help with the ice storm clean up. The town crew is tracking hours for personnel and equipment to submit. Motion by Jen Cordy to appoint Brian Gehrig as the authorized representative for the town and to approve the resolution as written, second by Tim Oestreich. Motion carried by voice vote.

Highway Shop Committee. Tim reported that the committee suggested that the old patrol truck will be put up for sale starting at \$50,000. A couple of parties are interested and will be contacted. The tires for the grader should have been ordered. The crew is brushing, fixing potholes and taking inventory in the shop. The crew will track the work for the DNR grant and Tim will assign the roads for them to be working on cleaning up the brush and downed trees.

Building and Grounds. Brian reported that the septic system failed on election day. H&H Septic came the next day to pump, steam the pipes, inspect and give a report. The proposal for the replacement of the drain field and installing a filter in existing septic tank is \$8,500. Consensus to contract with H&H Septic for the work.

Fire Department. Brian reported that March had 35 EMS and 15 fire calls. Springs are to be repaired on one of the trucks. Annual service on all the trucks is coming soon.

Communications. Jim had the WTA Unit Meeting notice in Monico on April 30<sup>th</sup>. Copies of letters from Oneida County Planning and Zoning for property violations on 4099 North Bay Road with camper, snow plows and other materials, camper placed on lot on Black Bear Lane, a tourist rooming house violation as well as a deck constructed without a building permit on Moen Lake Road.

Cindy had a notice from the county for public real estate sale of PL-659-3 on CTH C. Another letter sent to the owners of campers sited several times at 4788 STH 17. Notification that a Pelican parcel would be subdivided and using the access through Country Terrace. The Kuehns on Sandy Beach Road had a zoning permit to demolish the cabin at 5208. Hodag 50 Track (Countryfest) permit application to the county for mobile tower siting. The WTA spring workshop will be May 20<sup>th</sup> in Minocqua at the Pointe Hotel.

Motion by Brian Gehrig to approve the April vouchers for payment, second by Ron Lueneburg. Motion carried by voice vote.

Next town board meeting is scheduled for May 21, 2025, at 6:30 p.m.

Motion by Jen Cordy to adjourn, second by Ron Lueneburg. Motion carried by voice vote. Meeting adjourned at 8:30 p.m.

Cindy Skinner, Clerk