

Proceedings of the Town of Pine Lake Board Meeting held on April 17, 2024, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at www.townofpinelake.com according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory Hoffmann and Clerk Cindy Skinner.

Chairman Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move items around, second by Tim Oestreich. Motion carried by voice vote.

Motion by Jennifer Cordy to approve the minutes of the March 20, 2024, Town Board Meeting, second by Ron Lueneburg. Motion carried by voice vote.

County Board Supervisor report. Diana Harris reported that the board met April 16th. She has been elected as second vice chair and appointed to several committees. The board appointed a new forestry director. A part-time administration co-ordinator position was created.

Library Report. Diana reported that the library board met April 16th and she was elected as president of the board. March had 950 checkouts with total for the year at 2,606. Countywide e-books checked out was 2,927.

Constable Report. Jake Nitzel reported assisting a motorist with car breakdown at Pine Lake Road and County W. Asked a driver to move a car illegally parked on Moen Lake Road. Assisted with a CO call and a family pet. Jake had been contacted about pet turkeys wandering in the Forest Lane/Highlands area yesterday and was unable to respond due to working with DNR on fires out of the area. Left the meeting to follow up.

Citizens Concerns. None.

Dan Werner regarding the right-of-way issues at 4492 Highlander Road. The board is unsure where the driveway will enter for Mr. Hribar's property and no application for a driveway permit has been received. Discussion as to location of driveway before the town could determine the right-of-way to deed over to Dan's parents' property. It was decided to move forward with a survey, contacting the attorney for the deed and negotiate a price. To be on the May agenda.

Mark Bombinski, Pine Harbor Properties. He informed the board that the bar was now having a new floor put in. The new docks are scheduled to be installed May 1st and explained a change in the configuration. Three cabins are ready to rent after a new septic system was installed last week, required by Oneida County in order to receive TRH permits. Those have not been issued yet. There is a shed that the fire department can use for a practice burn.

Original alcohol license for Pine Harbor Bar and Grill LLC. Not all of the necessary documents have been submitted by the company. Cindy went over what is needed and supposed to have been brought to this meeting. Delinquent personal property taxes payment was mailed last week. Cindy explained to the board all of the steps needed to take place before the license will be issued and suggested either pre-approving the license with the clerk making sure that all is completed – publication, background checks and all documents received or to wait until the May meeting for approval. The owners would like to be able to open the bar in May but clerk cannot promise any certain date. Discussion. Motion by Jennifer Cordy to pre-approve the alcohol license contingent upon all documents received and approved, 15 day publication done, background checks completed and any other items to be taken care of, second by Brian Gehrig. Motion carried by voice vote.

Financial Report. Cory Hoffmann reported – Book Balance – 2/29/2024 - \$659,317.56 (corrected after 2023 check was voided), Income for March, 2024 - \$12,975.43, Expenses for March, 2024 - \$75,514.01, Book Balance – 3/31/2024 - \$596,778.97. Peoples Checking Balance - \$451,388.12. Peoples Money Market Balance - \$145,390.85. Bank Balance 3/31/2024 - \$596,778.97. Cindy reported that remaining funds from last year's budget have been moved into the equity (reserve) accounts.

56 Motion by Jim Flory to appoint Cindy Skinner as town clerk for three year term, second by Jennifer Cordy. Motion
57 carried by voice vote.
58

59 Cindy requested the purchase of an additional Badger Book. They worked extremely well for the April election, no
60 negative comments from voters and the election inspectors really liked working with them. An unusually high amount of
61 voter registrations showed that the process caused a backup of voters. After discussion with the deputy clerk, it was
62 decided that a fourth computer would be needed for larger elections to help register voters, check in the absentee ballots
63 and also check in voters and could also be a backup should one of the other computers break down. Cost between \$1,000-
64 \$2,000. Motion by Brian Gehrig to approve the purchase, second by Ron Lueneburg. Motion carried by voice vote.
65

66 Outdoor Recreation and Park Committee. Jen reported that April 23rd is a work night for the group of volunteers starting
67 at 4:00 p.m. Activities to include marking the walking trail, work on volleyball court, installing toilet paper and hand
68 sanitizer dispensers in the bathrooms. Upcoming plan is purchase of picnic table and benches for the playground area.
69 The Little League T-ball group contacted the town regarding use of the ball field.
70

71 Ordinance Committee. Jen reported that the committee will meet again in early May.
72

73 Highway Shop Committee. Tim reported that the new patrol truck will be delivered this month to Truck Country for the
74 equipment installations. Mower is back from repairs. 500 yards of gravel has been delivered. The crew has been doing
75 road sweeping, shoulder work, patching, taking care of downed trees from the windy conditions. The scrap metal is piling
76 up behind the sand/salt shed.
77

78 Building and Grounds. Brian reported that Station #2's septic lid needed repair. Proposals had H&H the lowest at \$425.
79 When work was completed, there was no charge.

80 Spectrum will be moving forward with Fire Station #2 and the town shop.
81

82 Fire Department. Brian reported that March had 32 EMS calls and 11 fire calls. Two volunteers have completed their
83 EMT class and are waiting to test for certification. Red Power has completed the inspections, etc., of the fire trucks with
84 all being OK. Batteries will be needed. Interstate Battery will now be used for both the fire department and the town
85 shop. They are located in Conover but deliver to Rhinelander regularly. Inspections are starting. The shed at Pine
86 Harbor has been donated for a practice burn. Another property owner contacted the department about a house for a
87 practice burn. Ryan has a lead on another fire truck. 2007 Pierce with a ladder and out of Florida has 56,000 miles for
88 \$350,000 and in excellent shape except for the tires. Ryan explained how the tires would be handled along with the sale
89 of the truck being replaced. Jen requested that a check be completed with insurance, etc., to make sure truck was not in
90 any hurricane or has any other issues from that area of the country. Discussion and questions. Financing and paying for
91 both a fire truck and the new patrol truck were discussed. Ryan will follow up with the broker.
92

93 Communications. Jim received an email from Mike Romportl thanking the board for opening the dumps. County WTA
94 Unit meeting on April 24th. Second notice received that Oneida County Planning and Zoning had sent out to the owner of
95 campers on STH 17 being used as permanent residences without a septic system. Resident reported a property with
96 garbage and junk issues.
97

98 Cindy had a letter from Atty Greg Harrold cancelling the public hearing to be held on April 18th. John Stevens had
99 contacted the WI DOT regarding the inspection report on the sand/salt shed which shouldn't apply since the stockpile
00 contains less than 5% salt. A resident had inquired about the town's liability when a family member's truck hit a downed
01 tree during the snowstorm of April 2nd. He was told that the town's insurance will not cover the damage. The agent had
02 been contacted. Peoples Bank notified the town that the checking accounts with interest rates will now be converted to
03 non-interest earning accounts effective April 15th. A request from Hodag Sports Club about the possibility of obtaining a
04 full alcohol license in the future for their expansion plans. Reminder that Board of Review is April 24th beginning at 3:00
05 p.m.
06

07 Motion by Brian Gehrig to approve the April vouchers for payment, second by Ron Lueneburg. Motion carried by voice
08 vote.

09 Next meeting is set for May 15, 2024. Motion by Brian Gehrig to adjourn, second by Ron Lueneburg. Motion carried by
10 voice vote. Meeting adjourned at 8:55 p.m.
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