

Proceedings of the Town of Pine Lake Board Meeting held on August 19, 2026, at 6:30 p.m., in the Pine Lake Community Building, Fire Department Meeting Room #1, 4197 River Road.

Notice of meeting was posted in two (2) locations within the Town of Pine Lake and on the town website at www.townofpinelake.com according to Wisconsin Statutes.

Present: Chairman Jim Flory, Supervisors Tim Oestreich, Brian Gehrig, Jennifer Cordy, Ron Lueneburg, Treasurer Cory Hoffmann and Clerk Cindy Skinner.

Chairman Jim Flory called the meeting to order at 6:30 p.m. Motion by Ron Lueneburg to approve the agenda and the chairman to move items as needed, second by Tim Oestreich. Motion carried by voice vote.

Motion by Brian Gehrig to approve the minutes of the July 15, 2026, Town Board Meeting, second by Ron Lueneburg. Motion carried by voice vote.

Library Report. Pam Winchell reported that Pine Lake had 1,248 usages in July. The budget will be ready for the towns and city by September 15th. Several programs to be presented. 50 laptops will be made available to give to school age children.

County Board Supervisor report. Mary Roth Burns reported that county board met yesterday. The Koinonia building owned by the county and leased out to the providers of the services was sold to them for approximately \$700,000. The property is 9+ acres. The one year moratorium for data centers was also approved by the county board.

Constable Report. Jake Nitzel reported assisting three motorists with various issues. He also checked on Manor Road for the placement of a sign by the town. A request by Mary Roth Burns to put a “no outlet” sign at the start of Manor Road would be helpful during Hodag Countryfest for visitors expecting a through road and finding a dead end.

Citizens Concerns. None.

Solid Waste Committee and the extended contract with Howard Disposal for additional five years in lieu of paying a monthly fuel surcharge. Clare Reusch had updated/amended the current contract to reflect the extension and removal of the fuel surcharge with other minor changes. Motion by Jennifer Cordy to approve the contract received from Howard Disposal, second by Ron Lueneburg. Roll call vote taken. Lueneburg, aye, Cordy, aye, Oestreich, aye, Gehrig, aye, Flory, aye. Motion carried with 5 ayes and 0 no.

Financial Report. Cory Hoffmann reported – Book Balance 6/30/2026 - \$449,727.36, Income for July- \$74,273.85, Expenses for July - \$90,882.33, Book Balance – 7/31/2026 - \$433,118.88. Peoples Checking Balance - \$28,205.04. Peoples Money Market Balance - \$404,913.84. Bank Balance 7/31/2026 - \$433,118.88. Report on current budget and line items in the highway department were shown and explained to the board by Cindy. Several accounts are over budget due to unforeseen repairs, increases in costs for items as well as accounts that will be over budget after items received that have been ordered. Discussion regarding the fire department use of debit card for their fundraising monies versus a credit card from suggestion by auditor. Brian explained the differences researched by the fire department treasurer. It was suggested that funds be kept in a savings or money market account to earn interest as well as protection of a misuse or hacking of the debit card and money transferred into checking account as needed.

The Ordinance to Regulate Stopping, Standing or Parking of Vehicles was amended to add Short Road from CTH W to Birchwood Drive, Crystal Lake Road from River Road to 4507 Crystal Lake Road, and the West side of Pine Lake Road from CTH W to Dead End Road. Also added “prohibited” to Section A of the ordinance. Motion by Jennifer Cordy to approve the amended ordinance as presented, second by Ron Lueneburg. Roll call vote taken. Lueneburg, aye, Cordy, aye, Oestreich, aye, Gehrig, aye, Flory, aye. Motion carried with 5 ayes and 0 no.

Highway Shop Committee Report. Tim Oestreich reported that the crew has been shouldering and brushing in preparation for road work scheduled. They have also been working on potholes, gravelling as needed and signage changes.

Shepard Lake Road update – delays due to the break in the city’s watermain during construction. Has been closed to STH 17 for over 2 weeks. Regular updates are being received from Town & Country Engineers and the residents

most affected on the corner are being taken care of as to being able to get in and out. Eagle Street has now been delayed due to these delays. Town was notified that work on CTH W from Short Road to STH 17 will be starting.

Update on road projects. A utility permit had been submitted in late July by WPS for underground service to be done on Crystal Lake Road. Cindy contacted Tim due to chip sealing being approved for this year's road work and the scheduling of the two projects. Tim contacted Pitlik & Wick and it was decided that the chip sealing would be delayed until 2027 with the crack filling and overbanding to be done this year in preparation for the 2027 work. This will protect any damage that could be caused by WPS. It was also decided to move ahead with the chip sealing of North View Drive. Crystal Lake Road will have an updated pricing done next year.

Jim reported receiving notification from the state that an LSSIP grant was awarded to the town for the replacement of the culvert on Manor Road. The grant is a 90/10 split of \$225,000 with the state portion being \$202,500 for the 2027 work. Other culverts applied for were not approved.

Jen reported further on the health insurance and taking a look at switching to the state's health insurance plan which would be beneficial to the employees currently receiving the benefit in terms of out of pocket and deductibles. A decision and an amendment to the state needs to be done prior to October 1st. To be on the September agenda.

Personnel Committee Report. Jen reported that the committee met and reviewed the initial evaluations done for the town crew. The committee will meet again in September for further planning.

Building and Grounds. Brian reported that the gutters were installed on the town hall as well as an outdoor faucet replaced. Locks were installed on the bathrooms at the town park and he suggested that the bathrooms need venting done.

Fire Department. Brian reported that July was very busy for the department with 80 total calls. EMS had 59 calls with 40 of those in Pine Lake. Fire had 21 calls with 19 in Pine Lake. Truck annual checks were done with minor repairs noted. Pump tests completed. Ice sales during Hodag Countyfest should net approximately \$43,000. Lockers are needed at Station #2. More radios are needed. A CPR class will be offered on Saturday, September 26th from 9:00 a.m. to noon and open to the public. Donations will be accepted but the fire department will be paying for the course to encourage public members to take advantage.

Communications. Brian had more complaints regarding the residences on CTH C with the junkyard problems that the county can't seem to get taken care of.

Cindy had received notification from the Department of Administration that the estimated town's population as of January 1, 2026, was 2,707 down 17 persons from the 2020 Census. The final equalized values had been posted for 2026 with Pine Lake's increasing by over 19%. These values are used for taxing by the school district and county. Oak Leaf Salvage had picked up scrap metal and sent the town \$197.40. Oneida County Planning and Zoning had notified the town that owners 4175 Moen Lake Road LLC out of St. Louis, Missouri, were in violation of the Tourist Rooming House permitting and they were informed of the requirements and that permits do not go with a property when purchased and each owner must apply before renting out. The owners of 4572 CTH C were notified that they were in violation and property was considered a junkyard. Both property owners were required to contact Planning and Zoning within 10 days of the date of the letters.

Jeri Cooper retired from the county highway commission as of July 30th.

The town's contact at WPS was notified of the debris left behind by Asplundh tree service when trimming under lines. Research was done regarding the running of golf carts on town roads. Currently not allowed anywhere in the Town of Pine Lake.

The Wisconsin Towns Association fall workshop is scheduled for the Pines Event Center on September 22nd.

Motion by Brian Gehrig to approve the August vouchers for payment, second by Jennifer Cordy. Motion carried by voice vote.

Next Board Meeting is set for September 16, 2026, at 6:30 p.m.

Motion by Jennifer Cordy to adjourn, second by Tim Oestreich. Motion carried by voice vote. Meeting adjourned at 8:25 p.m.

Cindy Skinner, Clerk